

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting October 9, 2007

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code in the John Glenn Community Center with President Suzanne McLeod in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President McLeod called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present: Suzanne McLeod, President
Ron Cameron, Member
Gary Heydinger, Member
Kathy Lithgow, Member

Members Absent: Anita Keller

Others Present: Edward O'Reilly, Superintendent
Bob Baeslack, Middle School Principal
Brian Bowser, Stevenson Elementary Principal
Cathryn Chellis, District Technology Coordinator
Carol Hamilton, Food Service Director
Steve Hedge, High School Teacher
Jeff Lamb, Director of District Services
Katie Maxfield, Assistant Principal/Curriculum Dir.
Anne Treasure, Parent
Dee Turner, Child Care Director
Gregory Jones, Tri-Village News
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President McLeod led the pledge of allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A):
There was no item of academic achievement and outstanding contributions to be recognized at this time.

Recognition of Guests and Hearing of the Public (IV-B): President McLeod asked if anyone wanted to address the board at this time. There was no one.

Minutes (V): President McLeod asked if there were any corrections, additions, or deletions to the minutes of the previous meetings. There were none.

MOTION 07-107: Ms. Lithgow moved to approve the minutes of the September 11 2007 regular meeting, the September 26, 2007, special meeting as presented by the treasurer.

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Cameron, yes; Heydinger, yes. 4 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mr. Knisley reviewed financial information with the Board at this time.

MOTION 07-108: Mr. Cameron moved to approve the following:

1. September financial reports as they are contained as addendum items to these minutes.
2. Payment of September bills. (Motion 07-005 authorized the payment of all bills as they are due).
3. Investments for the month of September, 2007. (Motion 07-005 authorized the investment of district funds).
4. Appropriation modifications for the month of September, 2007, as they appear on the addendum items to these minutes.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Cameron, yes; Heydinger, yes; Lithgow, yes. 4 yes.

The president declared the motion carried.

Board Reports (VI-B):

G. Heydinger - Legislative Liaison: No report was presented at this time.

Anita Keller, Student Achievement Liaison: No report was presented at this time.

Child Care Report (VI-C): Mrs. Turner's report is contained as an addendum item to the agenda.

Buildings and Grounds Report (VI-D): Mr. Lamb reported that October 15 is his target date to begin heating the facilities. The high school slate roof replacement project is completed. Superintendent's office repairs and relocating costs are expected to be less than \$25,000. Air circulation fans in the high school gymnasium are working properly now for the first time in several years. Mr. O'Reilly reported that a new telephone system should be installed during the holiday break in December. All phones will have caller I.D. He fielded questions from members of the Board.

Food Service Report (VI-E): Mrs. Hamilton will have a written report at the next regular meeting.

Technology Report (VI-F): See agenda addendum item.

Curriculum Report (VI-G): See agenda addendum item. Ms. Maxfield fielded questions from members of the Board and superintendent regarding inservice activities during the late start day two weeks ago.

Superintendent's Report (VI-H): The following item was reported on at this time.

1. Blue Ribbon Award: Mr. O'Reilly reported that Grandview Heights High School was named as a "No Child Left Behind" Blue Ribbon Award winner. The U.S. Department of Education issued only 287 awards nationwide and only 18 awards to schools in Ohio including 5 high schools. The award was due to consistently high scores on the Ohio Graduation Test. It represents a District-wide honor.

Recommendations from Superintendent for Action by the Board (VII):

Curriculum and Instruction (VII-A): There were three items of curriculum and instruction to be considered at this time.

MOTION 06-109: Dr. Heydinger moved to approve the following items of curriculum and instruction.

1. Independent Study: Approve the following request for independent study programs at the high school for the 2007-2008 school year:
 - a. Michael Beggrow Physical Education Andy DiSabato
2. Field Trip: Approve a field trip for the senior class to Cedar Point. The students will be traveling by bus and accompanied by Kevin Richards and high school staff members. The trip is scheduled for May 18 through May 19, 2008 and the approximate cost per student is \$60.00.
3. Field Trip: Approve a field trip for the Spanish students. The students will be traveling to Cost Rica with NETC travel company. The trip is scheduled for March 19 through March 26, 2008 and the approximate cost of the trip is \$2,300.00. Mr. and Mrs. Mendoza and Mr. Greg Wieland will accompany the students.

Mr. Cameron seconded the motion.

On roll call, the members voted as follows: Cameron, yes; Heydinger, yes; Lithgow, yes; McLeod, yes. 4 yes.

The president declared the motion carried.

Board Policy and Procedure (VII-B): There was one item of board policy and procedure to be considered at this time.

MOTION 07-110: Ms. Lithgow moved to approve the following item of board policy and procedure.

1. Board Policy Revisions Adoption: Adopt the policy revisions that were reviewed at the September Board meeting.
 - a. 2260 Nondiscrimination and Access to Equal Educational Opportunity
 - b. 2260.01 Rights of Disabled Students
 - c. 8400 School Safety
 - d. 8462 Student Abuse and Neglect
 - e. 1220 Employment of the Superintendent
 - f. 1310 Employment of the Treasurer
 - g. 1520 Employment of Administrators
 - h. 3120 Employment of Professional Staff

- i. 3120.04 Employment of Substitute Teachers
- j. 3120.05 Employment of Summer School Staff
- k. 3120.07 Employment of Casual Resource Personnel
- l. 3120.08 Employment of Personnel for Co-Curriculum/
Extra Curricular Activities
- m. 4120 Employment of Classified Staff
- n. 4120.04 Employment of Substitutes
- o. 6320 Purchases
- p. 6440 Cooperative Purchasing
- q. 6450 Local Purchasing
- r. 6520 Payroll Deductions
- s. 9800 High School Diplomas to World War II and Korean
Conflict Veterans

Dr. Heydinger seconded the motion

On roll call, the members voted as follows: Heydinger, yes; Lithgow, yes; McLeod, yes; Cameron, yes. 4 yes.

The president declared the motion carried.

Business & Finance (VII-C): The superintendent recommended the approval six items of business and finance.

MOTION 07-111: Ms. Lithgow moved to approve the following items of business and finance.

1. Disposal of Equipment/Furniture: Approve disposal of the following:
 - a. High School, as contained as an addendum item to these minutes.
 - b. Treasurer's Office, as contained as an addendum item to these minutes.

2. Tax Deferred Payroll Deduction: Adopt the following resolution:

Whereas Internal Revenue Code 414 (h) (2) permits employer pick-up of the employee portion of contributions to a retirement plan, thereby resulting in tax deferral of employee contributions; and

Whereas under School Employees Retirement System of Ohio (SERS) laws and rules, members may:

(1) redeposit contributions previously withdrawn plus interest and/or (2) purchase eligible service credit.

Now therefore be it resolved that in order to permit tax deferral for these additional amounts, any employee who wishes to purchase SERS credit or restore STRS, PERS, or SERS credit by payroll deduction must enter into a binding irrevocable payroll deduction authorization and such employee shall not have the option of choosing to receive the amounts directly instead of having them paid by the employer to SERS.

Be it further resolved that additional amounts specified through

payroll deduction from salary are designated as being picked up by the employer and paid by employer in accordance with Internal Revenue Code requirements.

This resolution shall be effective immediately.

3. Gifts/Donations: Acknowledge the following donations:
 - a. Mr. and Mrs. Mac Swinford donated an EZ Up Tent for the cross country and track and field teams; this donation has a value of \$100.00.
 - b. Mr. Fred Fortin and Fortin Welding designed, fabricated and donated two "on wheels" game goals for the boys' and girls' soccer teams; this donation has a value of \$5,200.00.

4. Purchase Order Authorization: Authorize payment for the following purchase order in accordance with ORC 5705.41 (D)(1), which restricts retroactive approvals by fiscal officers to a maximum of \$3,000.00:
 - a. Account: 001 2125 429 050
Vendor: Devine Universe
Date: September 20, 2007
Requested by: Cathryn Chellis
Description: Phase 2 payment for new web site
Amount: \$5,760.00

5. MEC Delegate and Alternate: Appoint a Board member as a delegate and an administrator as an alternate for 2007-2008 and 2008-2009 school years:

Delegate Mrs. McLeod

Alternate Delegate Mr. O'Reilly

6. ESCFC 2007-2008 Comprehensive Contract Agreement: Approve the 2007-2008 Educational Service Center of Franklin County Comprehensive Contract agreement, as it is contained as an addendum item to these minutes.

Mr. Cameron seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Cameron, yes; Heydinger, yes. 4 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be considered at this time.

Personnel (VII-E): The superintendent recommended the approval of nine items of personnel at this time.

MOTION 07-112: Mr. Cameron moved to approve the following items of personnel.

1. Declined Contracts: Approve the following declined contracts for the 2007-2008 school year:
 - a. Ann Getz, Saturday School
 - b. Bobbi Penn, Site Supervisor

2. Advancement on Teachers' Salary Schedule: Approve the following teachers, having completed the required course work; be granted advancement on the salary schedule for the 2007-2008 school year:
 - a. Amy Garrison, eligible for Class V, Step 8
 - b. Kristi Jump, eligible for Class II, Step 5
 - c. Denise Lutz, eligible for Class VII, Step 14
 - d. Molly McCann, eligible for Class II, Step 10
 - e. Blair Sweeney, eligible for Class II, Step 4
 - f. Leslie Ziss, eligible for Class V, Step 6 (teacher) and Class V, Step 6 (tutor)

3. Contract Corrections: Approve the following contract corrections for the 2007-2008 school year:
 - a. Jill Swary, Faculty Manager, from 1.00 FTE to .15 FTE (unable to complete contract)
 - b. Angie Williamson, Cheerleader Advisor, from 1.00 FTE to .58 FTE (unable to complete contract)

4. Parent-to-Parent Stipend: Approve a stipend for Joe Connors for \$150.00 for 4 hours to facilitate Parent-to-Parent Training on Saturday, October 6, 2007. This stipend will be paid from the SDFS grant monies.

5. Classified Employee: Approve employment of the following for the 2007-2008 school year:
 - a. Beverly Kaufman, Teacher Assistant, Step 7, 6.5 hours per day, effective October 10, 2007

5. Supplemental Duty Contracts: Approve employment of the following persons on Supplemental Duty Contracts for the 2007-2008 school year:
 - a. Christina Meier, Head Cheerleader Advisor - Fall, Class V-1-1, \$899.19 (.42 FTE)
 - b. Brian Schoch, Track Head Coach, Class I-2-6, \$5,173.89
 - c. Matthew Siegel, Basketball Boys JV Coach, Class IV-1-1, \$2,497.74
 - d. Jon Wilhelm, Track Asst. Coach, Class V-2-6, \$2,676.15
 - e. Joe Hecker, Faculty Manager - Fall, Class VI-1-1, \$1,213.19 (.85 FTE)
 - f. Steve Hall, Site Supervisor, \$20.00 per hour
 - g. Kevin Richards, Site Supervisor, \$20.00 per hour
 - h. Diane Powell, Power of the Pen, Class VII-2-5, \$1,427.28
 - i. Cheri Brown, 6th Grade Camp, Class IX, \$267.62
 - j. Eileen Covell, 6th Grade Camp, Class IX, \$267.62
 - k. Hillary Billups, Drama Director HS, Class III-1-3, \$3,032.97
 - l. Melissa Miglesz, Softball MS Coach, Class V-1-1, \$2,140.92
 - m. Erin Skelton, Softball Asst. Varsity Coach, Class V-1-2, \$2,140.92
 - n. Matt Siegel, Basketball JV Boys Coach, Class IV-1-1, \$2,497.74
 - o. Kyle Kegg, Basketball 7th Grade Boys Coach, Class V-1-1, \$2,140.92
 - p. Jack Quinichett, Basketball 8th Grade Boys Coach, Class V-3-M, \$3,568.20

- q. Brian Fortune, Basketball, JV Girls Coach, Class IV-1-1, \$2,497.74
 - r. Derek Roeth, Baseball JV Coach, Class V-1-2, \$2,140.92
 - s. Josh Tomlinson, Baseball Asst. Varsity Coach, Class V-1-2, \$1,070.46 (.50 FTE)
 - t. Dana Ullmann, Gymnastics Head Coach, Class II-1-2, \$3,389.79
 - u. Courtney Kuyper, Basketball 8th Grade Girls Coach, Class V-2-5, \$2,676.15
 - v. Robert Hunter, Basketball Asst. Varsity Girls Coach, Class IV-2-8, \$3,032.97
7. Substitute Employees: Approve the list of substitute teachers for the 2007-2008 school year as it appears as an addendum item to these minutes.

Approve the following as a substitute for the 2007-2008 school year:

- a. Carolyn Williams, Teacher Assistant, effective September 5, 2007
8. Child Care Program: Approve the following for the Child Care Program for the 2007-2008 school year:
- a. Jasmine Handy, Recreation Leader substitute, effective September 14, 2007
9. Change in employee status: Approve the following change in employment status:
- a. Tom Tyne, Custodian Step 12 to Groundskeeper Step 10, effective October 22, 2007

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Cameron, yes; Heydinger, yes; Lithgow, yes. 4 yes.

The president declared the motion carried.

Co/curricular Activities (VII-F): There was one item of co/extracurricular activities to be considered at this time.

MOTION 07-113: Ms. Lithgow moved to approve the following item of co/extracurricular activities at this time.

- 1. Extra-Curricular Volunteers: Approve the following as volunteers for the 2007-2008 school year:
 - a. Carol Carter, PTO After School Adventure
 - b. Edward Hine, middle school and high school volleyball

Mr. Cameron seconded the motion.

On roll call, the members voted as follows: Cameron, yes; Heydinger, yes; Lithgow, yes; McLeod, yes. 4 yes.

The president declared the motion carried.

Other Items (VII-G): There were no other items to be considered at this time.

Items for Discussion (VIII): The following item was discussed at this time.

- A. Mr. Cameron discussed recognition of Fortin Welding's soccer donation amounting to approximately \$5,200.00. Mr. O'Reilly said he is attending to that item.

Executive Session (IX): The Board considered entering into executive session at this time.

MOTION 07-114: Ms. Lithgow moved to enter into executive session at this time to discuss the employment of the superintendent.

Mr. Cameron seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Lithgow, yes; McLeod, yes; Cameron, yes. 4 yes.

The president declared the motion carried and the meeting entered into executive session at 8:01 p.m.

At this time, members of the Board, the superintendent and treasurer met in the middle school principal's office to conduct the executive session. The evaluation and compensation of the superintendent were discussed.

The Board resumed regular session at 9:06 p.m.

Adjournment (X): President McLeod called for a motion to adjourn.

MOTION 07-115: Mr. Cameron moved to adjourn.

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Cameron, yes; Heydinger, yes. 4 yes.

The president declared the motion carried and the meeting adjourned at 9:07 p.m.

ATTEST: _____
President

Treasurer