

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting October 20, 2008

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the John Glenn Community Center with Mrs. McLeod in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education. The date and location of this regular meeting had been changed and due notice was issued to members of the Board and to the media.

Call to Order (I): President McLeod called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present:

Suzanne McLeod, President
Gary Heydinger, Member
Anita Keller, Member
Kathy Lithgow, Member
Joanne Peters, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools
Bob Baeslack, EIMS Principal
Kathy Binau, Director of Pupil Services
Cathryn Chellis, District Technology Director
Susan Coffman, High School Teacher
Jeff Lamb, Director of Services/Facilities
Thomas Hayes, Visitor
Katie Maxfield, Director of Curriculum and Professional Development
Jesse Truett, High School Principal
Alan Froman, Grandview This Week
Greg Jones, Tri Village News
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President McLeod led the Pledge of Allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A):

1. National Merit Semi-Finalists, Susannah Engdahl, Sarah Gleeson, Chris Metzler, and Bryn Woodhouse: Mr. Truett introduced our four National Merit Semi-Finalists. They are among 16,000 students out of about 1.5 million who were tested.

Recognition of Guests and Hearing of Public (IV-B): President McLeod asked if anyone wanted to address the Board at this time. There was no one.

Minutes (V): President McLeod asked if there were any corrections, additions, or deletions to the minutes of the

previous meeting. There were none.

MOTION 08-105: Dr. Heydinger moved to approve the minutes of the September 9, 2008, regular meeting as presented by the treasurer.

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes. 5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mr. Knisley reviewed financial information at this time.

MOTION 08-106: Ms. Lithgow moved to approve the following financial items.

1. September financial reports at they are contained as addendum items to these minutes.
2. Payment of September bills. (Motion 08-003 authorized the payment of all bills as they are due).
3. Investments for the month of September, 2008. (Motion 08-003 authorized the investment of funds).
4. Appropriation modifications dated September 30, 2008, as they appear on the addendum items to these minutes.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes. 5 yes.

The president declared the motion carried.

Board Reports (VI-B):

Joanne Peters - Legislative Liaison: October 3rd was the most recent Legislative Committee meeting as reported by Ms. Peters. The Committee prepared a letter to the editor to encourage voter turn-out and consider educational issues. The Alliance for Adequate School Funding membership is being encouraged by the Committee. The first Friday in December is the next scheduled meeting. The new state School Board member is expected to attend.

Anita Keller - Student Liaison: Mrs. Keller that she will attend the OSBA Annual Meeting next month.

Child Care Report (VI-C): Mrs. Turner reviewed her written report that is contained as an addendum item to the agenda. The big buddies program is now going on including high school and elementary school students. This is the eighth year for the program.

Food Service Report (VI-E): There was no report to be presented at this time.

Technology Report (VI-F): The technology report is contained as an addendum item to the agenda.

1. Report on Board members' use of district email accounts: Ms. Chellis discussed the possibility of creating email accounts for members of the Board of Education. The five new accounts will be established soon.
2. Update on disposal of technology assets: Ms. Chellis reported that new equipment has been received for the high school. The cost to maintain or repair the equipment items would exceed their worth. Many are not Internet compatible and will not support newer software programs.

Equipment items are disposed in accordance with EPA guidelines after scrubbing the hard drives.

Curriculum Report (VI-G): No additional report was given at this time.

Superintendent's Report (VI-H): The superintendent reported on the following item.

1. Writing: Mr. O'Reilly reported on the writing scores of students of the District. He reviewed the written report that is contained as an addendum to the agenda. He fielded questions from members of the Board regarding the Ohio Achievement Test.

Curriculum & Instruction (VII-A): There was one item of curriculum and instruction to be considered at this time.

MOTION 08-107: Ms. Peters moved to approve the following item of curriculum and instruction.

1. Independent Study Requests: Approve the following independent study requests for the 2008-2009 school year:
 - a. Bruce Amstutz Health Andy DiSabato
 - b. Celia Dempsey Technology Denise Lutz
 - c. Sarah Gleeson Service Learning Lin Bensen
 - d. Christopher Metler Service Learning Lin Bensen

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Board Policy and Procedure (VII-B): There were no items of board policy and procedure at this time.

Buildings & Grounds Report (VII-D): Mr. Lamb reported that about \$3,500 in damages were experienced during the wind storm last month. The home and visitor bleachers will need to be repaired in accordance with Jarod's Law. The access card system is now installed at Stevenson Elementary School. Vandalism at the Edison Elementary School parking lot and building has been cleaned. Police reports have been filed. About one square foot piece of the artificial grass playing field was removed at Bobcat Stadium. Elections activities at the high school will be held in the gymnasium. Police will be patrolling in Stevenson Elementary School on Election Day.

Curriculum & Instruction (VII-A): There was one item of curriculum and instruction to be considered at this time.

MOTION 08-108: Ms. Lithgow moved to approve the following item of curriculum and instruction.

3. Calamity Day Make-ups: The following five days will be used as make-up days if the district or a building exceeds the state allotment of five calamity days during the 2008-2009 school year.
 - a. Day 1 January 20
 - Day 2 March 7
 - Day 3 March 14
 - Day 4 April 4
 - Day 5 April 10

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes. 5 yes.

The president declared the motion carried.

Business and Finance (VII-C): The superintendent recommended the approval of six items of business and finance at this time.

MOTION 08-109: Dr. Heydinger moved to approve the following items of business and finance.

1. Disposal of Equipment/Furniture: Approve disposal of the following:
 - a. EIMS Technology

6343	iMac	obsolete
6334	iMac	obsolete
6335	iMac	obsolete
6344	iMac	obsolete
6339	iMac	obsolete
6329	iMac	obsolete
6327	iMac	obsolete
6340	iMac	obsolete
6328	iMac	obsolete
6406	iMac	obsolete
6342	iMac	obsolete
6338	iMac	obsolete
6064	iMac	obsolete
6333	iMac	obsolete
6336	iMac	obsolete
6331	iMac	obsolete
6239	G3Tower	obsolete
 - b. Stevenson Technology

6308	iMac	obsolete
6313	iMac	obsolete
6311	iMac	obsolete
6317	iMac	obsolete
6307	iMac	obsolete
6316	iMac	obsolete
6315	iMac	obsolete
6114	HP DeskJet	obsolete
6318	iMac	obsolete
 - c. Pupil Service Technology

6694	iBook	damaged
6228	iMac	obsolete
	iMac	obsolete SN-YM11204VKWG
6224	iMac	obsolete
6226	iMac	obsolete
6146	G3Tower	obsolete
6114	HP DeskJet	obsolete
6438	HP DeskJet	obsolete
6453	Iomega Zip Drive	obsolete
6446	HP DeskJet	obsolete
6450	Iomega Zip Drive	obsolete
6437	HP DeskJet	obsolete
6242	G4Tower	obsolete

6243	Monitor obsolete G3Tower	obsolete SN-XA933A9GQ5
	Monitor obsolete	SN-CY912601CVS
5694	Zip Drive	obsolete

d. High School Technology

6765	Battery Backup	broken
6599	iBook	broken
6615	iBook	broken
6612	iBook	broken
6564	iBook	broken
6541	iBook	broken
6597	iBook	broken
6637	iBook	broken
6542	iBook	broken
6601	iBook	broken
6639	iBook	broken
6595	iBook	broken
6598	iBook	broken
6591	iBook	broken
6544	iBook	broken
6543	iBook	broken
6634	iBook	broken
6635	iBook	broken
6638	iBook	broken
6593	iBook	broken
6605	iBook	broken
6600	iBook	broken
6606	iBook	broken
6610	iBook	broken
6624	iBook	broken
6618	iBook	broken
6617	iBook	broken
6613	iBook	broken
6563	iBook	broken
6559	iBook	broken
6763	iBook	broken
6579	iBook	broken
6572	iBook	broken
6581	iBook	broken

2. Mileage Reimbursement Increase: Approve increasing the mileage reimbursement from \$.36 to \$.50 per mile, effective January 1, 2009.
3. Gifts/Donations: Accept the following donation:
 - a. Bruce Satterthwaite donated art supplies, miter saw and photo enlarger to the high school art department. The approximate value of this donation is \$150.00.
4. Petty Cash Fund: Approve the following changes to a petty cash fund for the 2008-2009 school year:

<u>Custodian</u>	<u>Building</u>	<u>Fund Amount</u>	<u>Maximum Check Amount</u>
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- | | | | | |
|----|-----------|----------------------|------------------------|--------------------------|
| a. | Lue Bauer | Stevenson Elementary | from \$200
to \$300 | from \$50
to \$100.00 |
|----|-----------|----------------------|------------------------|--------------------------|

5. ESCFC Classroom Facilities Lease Agreement: Approve the Educational Service Center of Franklin County Classroom Facilities Lease Agreement for the 2008-2009 school year, as it is contained as an addendum item to these minutes.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes. 5 yes.

The president declared the motion carried.

MOTION 08-110: Ms. Peters moved to approve the following item of business and finance:

6. Alliance for Adequate School Funding: Approve the “Membership Agreement for Establishment of Alliance for Adequate School Funding”, the “Resolution of Joinder” and and “The Alliance for Adequate School Funding Bylaws” as they are contained as addendum items to these minutes to facilitate membership in the Alliance for Adequate School Funding with membership cost not to exceed \$3,500 per year.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes. 5 yes.

The president declared the motion carried.

Mr. O’Reilly described his recent experience while researching the Alliance for Adequate for School funding. Several Franklin County school districts are already members.

Buildings and Grounds (VII-D): There was one item of buildings and grounds to be considered at this time.

MOTION 08-111: Ms. Keller moved to approve the following item of buildings & grounds.

1. Permanent Improvement Project: Approve the following permanent improvement project:

a.	Install Solar-Tex all-season window film on windows in classroom C09 at Edison Intermediate/Middle School	\$1,000.00
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Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes. 5 yes.

The president declared the motion carried.

Personnel (VII-E): The superintendent recommended the approval of nine items of personnel at this time.

MOTION 08-112: Ms. Peters moved to approve the following items of personnel.

1. Disability Retirement: Accept the following disability retirement for the 2008-2009 school year:
 - a. Tim Newkirk, Custodian, effective at the end of the day on October 21, 2008.
2. Unpaid Leaves of Absence:

- a. Approve a request for unpaid leave for Jane Adkins, Teacher Assistant, for 5 days beginning November 10 through November 14, 2008.
 - b. Approve a request to extend a previously approved federal Family and Medical Leave Act for Julie Bowen. The dates for the unpaid FMLA are beginning November 3 through November 24, 2008.
3. Advancement on Teachers' Salary Schedule: Approve the following teachers, having completed the required course work; be granted advancement on the salary schedule for the 2008-2009 school year:
- a. Jeri Hendricks, eligible for Class III, Step 18, \$71,666.00
 - b. Christopher Marchese, eligible for Class V, Step 19, \$77,179.00
 - c. Diane Runyon, eligible for Class VI, Step 13, \$71,666.00
 - d. Jill Walker, eligible for Class VI, Step 7, \$58,803.00
4. Home Instruction Tutor: Approve the following as a home instruction tutor for the 2008-2009 school year:
- a. Lindsay Shankle, for a high school student for one hour per week, up to a total of 10 hours, \$25.48 per hour.
5. Classified Employee: Approve the following classified employee for the 2008-2009 school year:
- a. James Ruthers, Food Service Cook, Step 1 \$12.03 per hour, 6 hours per day effective October 21, 2008.
6. Supplemental Duty Contracts: Approve employment of the following persons on Supplemental Duty Contracts for the 2008-2009 school year:
- a. Vince DeTillio, MS Student Council Advisor, Class VII-1-2, \$551.28 (.50 FTE)
 - b. Doug Page, MS Student Council Advisor, Class VII-2-5, \$735.04 (.50 FTE)
 - c. Diane Powell, Power of the Pen, Class VII-2-6, \$1,470.08
 - d. Larry Larson, Outdoor Education Coordinator, Class IV-3-M, \$4,042.72
 - e. Cheri Brown, Lead Mentor, \$900.00
 - f. Eileen Covell, Lead Mentor, \$900.00
 - g. Michelle Chavanne, Basketball, Girls Asst. Varsity, Class IV-2-7, \$3,123.92
 - h. Hillary Billups, Drama Director HS, Class III-1-4, \$3,123.92
 - i. Mindy Stoltz, Science Olympiad Coordinator MS, Class IV-2-8, \$3,123.92
 - j. John Leutz, Science Olympiad Asst. Coordinator MS, Class VII-2-7, \$1,470.08
 - k. Jennifer Reed, Site Supervisor, \$20.00 per hour
 - l. Kathleen Kinnard, Site Supervisor, \$20.00 per hour
 - m. Kevin Richards, Site Supervisor, \$20.00 per hour
 - n. Steve Hall, Site Supervisor, \$20.00 per hour
 - o. Kristi Jump, Site Supervisor, \$20.00 per hour
 - p. Kie Watkins, Site Supervisor, \$20.00 per hour
 - q. Kathleen Swary, Site Supervisor, \$20.00 per hour
 - r. Jill Walker, Site Supervisor, \$20.00 per hour
 - s. Andrew DiSabato, Site Supervisor, \$20.00 per hour
 - t. Ray Corbett, Site Supervisor, \$20.00 per hour
 - u. Jason Peters, Site Supervisor, \$20.00 per hour

- v. Barbara McCauley, Site Supervisor, \$20.00 per hour
- w. James Fronk, Basketball Boys Freshmen Coach, Class V-3-M, \$3,675.20
- x. Jack Quinichett, Basketball Boys 8th Grade Coach, Class V-3-M, \$3,675.20
- y. Matthew Davis, Basketball Boys 7th Grade Coach, Class V-1-1, \$2,205.12
- z. Stacy Butrynski, Basketball Girls JV Coach, Class IV-1-1, \$2,572.64
- aa. Christina Meier, Cheerleader Head Coach HS – Winter, Class V-1-2, \$2,205.12
- bb. Stephen Sherer, Cheerleader Asst. Coach HS – Winter, Class VI-1-2, \$1,470.08
- cc. Trisha Moorehead, Cheerleader Coach MS – Winter, Class VI-1-2, \$1,470.08
- dd. Brian Schoch, Track Boys and Girls Head Coach, Class 1-2-7, \$5,329.04
- ee. Scott Talmage, Wrestling Coach MS, Class V-1-2, \$2,205.12
- ff. John Thistlethwaite, Football Asst. Coach, Class IV-2-6, \$3,123.92

7. Substitute Employees: Approve the list of substitute teachers for the 2008-2009 school year as it appears as an addendum item to these minutes.

Approve the following as substitute employees for the 2008-2009 school year:

- | | | |
|----|-------------------|-------------------|
| a. | Rebecca Armstrong | Teacher Assistant |
| b. | Kathleen Griffith | Teacher Assistant |
| c. | Catherine Holmes | Teacher Assistant |
| d. | Roberta Keefer | Food Service |
| e. | Lizabeth Collier | Food Service |
| f. | Barbara Parsons | Teacher Assistant |

8. Summer Stipend: Approve a \$500 stipend for Elizabeth Weaver. The stipend will be paid from IDEA-B grant funds for her participation in the STACK Summer Institute.

9. Child Care Program: Approve the following for the Child Care Program for the 2008-2009 school year:

- a. Shawn Gibson, substitute Recreation Leader, effective October 2, 2008
- b. Janet Gross, substitute Recreation Leader, effective September 8, 2008
- c. Kelly Burt, Recreation Leader, Step 1, 3 hours per day, effective September 26, 2008
- d. Rachel Meissner, change from Recreation Leader to substitute Recreation Leader, effective September 29, 2008

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Cocurricular and Extracurricular Activities (VII-F): There was one item of cocurricular and extracurricular activities to be considered at this time.

MOTION 08-113: Dr. Heydinger moved to approve the following item of cocurricular and extracurricular activities:

- 1. Extra-Curricular Volunteers: Approve the following as a volunteer for the 2008-2009 school year:
 - a. Allison Boester, Soccer Girls Grades 7 and 8
 - b. Fred J. Connell, Lego League

