

## **RECORD OF PROCEEDINGS**

### **MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION**

Regular Meeting July 14, 2009

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the John Glenn Community Center with Ms. Lithgow in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Lithgow called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present:

Kathy Lithgow, President  
Gary Heydinger, Member  
Anita Keller, Member  
John Kessler, Member  
Joanne Peters, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools  
Jane Adkins, Instructional Assistant  
Bob Baeslack, Middle School Principal  
Blair Cerny, Teacher  
Cathryn Chellis, District Technology Director  
Ray DeGraw, Visitor  
Grant Douglass, Parent  
Susan Douglass, Parent  
Stephen Grassbaugh, School Board Attorney  
Steve Hedge, High School Teacher  
Jeff Lamb, Director of Services/Facilities  
Courtney Price, Child Care Director  
Tammy Rizzo, Assistant Treasurer  
Jesse Truett, High School Principal  
Alan Froman, Grandview ThisWeek  
Greg Jones, Tri-Village News  
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Lithgow led the Pledge of Allegiance and silent meditation.

Recognition of Guests and Hearing of Public (IV-A): President Lithgow asked if anyone wished to address the Board at this time. There was no one.

Superintendent's Report (VI-G): The superintendent reported on the following item.

1. Teacher Evaluation Tool: Grandview Heights High School Principal , Jesse Truett and elementary school Teacher, Blair Cerny, described the development of the Certified Staff Evaluation document. Mr. O'Reilly thanked members of the committee for their work this past year.

Minutes (V): President Lithgow asked if there were any corrections, additions, or deletions to the minutes of the previous meeting. There were none.

**MOTION 09-068**: Dr. Heydinger moved to approve the minutes of the June 9, 2009, regular meeting as presented by the treasurer.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Keller, yes; Kessler, yes; Lithgow, yes; Peters, yes; Heydinger, yes. 5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mr. Knisley reviewed the following financial information at this time.

**MOTION 09-069**: Ms. Peters moved to approve the following financial items. He also reviewed the five-year forecast and proposed appropriation resolution.

1. June financial reports as they are contained as addendum items to these minutes.
2. Payment of June bills. (Motion 09-004 authorized the payment of all bills as they are due).
3. Investments for the month of June, 2009. (Motion 09-004 authorized the investment of funds).
4. Appropriation modifications dated June 30, 2009, as they appear on the addendum items to these minutes.

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Lithgow, yes; Peters, yes; Heydinger, yes; Keller, yes. 5 yes.

The president declared the motion carried.

Board Reports (VI-B):

Joanne Peters – Legislative Liaison: Ms. Peters reported on the new state biennial budget. State aid for schools is expected to be reduced by 1% in FY-10 and 2% in FY-11. All-day kindergarten is being mandated beginning FY-11. Tangible personal property tax “hold-harmless” state reimbursements are reportedly going to be held at their maximum amount at least during the 2009-11 biennium and the 2011-13 biennium.

Anita Keller - Student Achievement Liaison: No report was presented at this time.

Child Care Report (VI-C): Mrs. Price invited people to attend the child care program next Wednesday.

Buildings and Grounds Report VI-D): Mr. Lamb reported on various items that will be required due to Jarod’s Law inspections. Most were expected.

Technology Report (VI-E): Ms. Chellis noted the work in progress this summer to maintain the District’s network.

Curriculum Report (VI-F): There was no report to be presented at this time.

Superintendent's Report (VI-G): The superintendent reported on the following item.

2. Grandview Yard update (Steve Grassbaugh): Steve Grassbaugh provided the Board with

information regarding the TIF agreements associated with the Grandview Yard development on the former Big Bear Warehouse property. No formal agreements have yet been established. There are only agreements in theory. The agenda contains an addendum item describing the nature of the TIF. It is anticipated that the Board of Education will approve revenue sharing agreements regarding the TIF. Land is not exempted under the CRA and urban renewal TIF. Therefore, if the land value appreciates, the School District could experience an increase in property tax revenue from the inside millage. A 5709TIF exempts increased values on land and improvements. It has a 30-year maximum life. Urban renewal TIF may last as long as bonds are outstanding and may be longer than 30 years. All of these are parcel by parcel. The large size of the TIF area means that it will be developed over a period of several years. The poor national economy has also added an element of challenge and concern that the development may have more residential units than were originally conceived.

Mr. Grassbaugh fielded questions from members of the Board. The agreements are still in development stage. Grandview Heights Mayor, Ray DeGraw, also fielded questions from members of the Board.

President Lithgow opened the discussion up to include questions from visitors. Grant Douglass asked about the possibility of placing a cap on the maximum number of residential units to be included in the development.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum & Instruction (VII-A): There were no items of curriculum and instruction to be considered at this time.

Board Policy and Procedure (VII-B): There were five items of board policy and procedure to be discussed at this time.

**MOTION 09-070:** Mrs. Keller moved to approve the following items of board policy and procedure.

1. Adoption of Grandview Heights High School Student Handbook: Adopt the Grandview Heights High School Handbook for the 2009-2010 school year
2. Adoption of Edison Intermediate/Grandview Heights Middle School: Adopt the Edison Intermediate/Grandview Heights Middle School handbook for the 2009-2010 school year.
3. Adoption of Stevenson Elementary School Handbook : Adopt the Stevenson Elementary School Handbook for the 2009-2010 school year.
4. SACC Staff Handbook: Adopt the School Age Child Care Staff Handbook for the 2009-2010 school year.
5. Teacher Evaluation Tool: Adopt the Certified Staff Evaluation tool

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Peters, yes; Heydinger, yes; Keller, yes; Kessler, yes. 5 yes.

The president declared the motion carried.

Business and Finance (VII-C): There were four items of business and finance to be discussed at this time.

**MOTION 09-071:** Ms. Peters moved to approve the following items of business and finance.

1. Adopt Appropriation Resolution for FY-10 and Financial Forecast: Adopt the Appropriation Resolution for FY-10 and Financial Forecast effective July 1, 2009, as they are contained as addendum items to the these minutes.
  
2. Disposal of Equipment/Furniture: Approve the disposal of the items listed below:
  - a. High School – Technology
 

6589	Airport	obsolete
6551	Airport	obsolete
6570	Airport	obsolete
6608	Airport	obsolete
  
  - b. Stevenson – Technology
 

6556	iBook	broken
6565	iBook	broken
6539	iBook	broken
  
  - c. Buildings and Grounds
 

6184	Clark Encore S20 scrubber	obsolete
5695	Windsor Trident scrubber	obsolete
  
3. Certificate of Records Disposal: Approve the Certificate of Records Disposal as it is contained as an addendum item to these minutes.
  
4. Tax Increment Financing Agreement: Consider the proposed School Compensation Agreement with the City of Grandview Heights. (First Reading)

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Peters, yes; Heydinger, yes; Keller, yes; Kessler, yes; Lithgow, yes.  
5 yes.

The president declared the motion carried.

Buildings and grounds (VII-D): The superintendent recommended the approval of one item of buildings and grounds.

**MOTION 09-072:** Dr. Heydinger moved to approve the following item of buildings and grounds.

1. Construction Proposal: Authorize the superintendent to explore use of ARRA and other funding Sources for a possible addition of pre-school room at Stevenson Elementary.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Keller, yes; Kessler, yes; Lithgow, yes; Peters, yes.  
5 yes.

The president declared the motion carried.

Mr. O'Reilly fielded questions from members of the Board. Mr. Kessler asked Mr. O'Reilly to describe the nature of the pre-school program.

Personnel (VII-E): The superintendent recommended the approval of seven items of personnel. All were approved in the motions to follow.

**MOTION 09-073:** Dr. Heydinger moved to approve the following items of personnel.

1. Resignations: Approve the following resignations:
  - a. Craig Kyle, Baseball Head Coach, effective June 17, 2009
  - b. Jon Wilhelm, Cross Country Head Coach, effective June 25, 2009
  - c. Jill Walker, Basketball Girls 7<sup>th</sup> Grade Coach, effective June 26, 2009
  
2. Supplemental Duty Contracts: Approve the following supplemental duty contracts for the 2009-2010 school year:
  - a. Lane Kimble, Percussion Instructor, Class VII-1-1, \$1,102.56
  - b. Karla Fairbanks, Volleyball Head Coach, Class II-1-4, \$3,491.44
  - c. Katherine Hyland, Fall Play Director, Class III-1-2, \$624.78 (.20 FTE)
  - d. Hillary Billups, Fall Play Director, Class III-2-5, \$3,087.17 (.80 FTE)
  - e. Brad Shaffer, Volleyball 8<sup>th</sup> Grade Coach, Class V-1-4, \$2,205.12
  - f. Nikole James, Cheerleading Head Coach - Fall, Class V-2-5, \$2,756.40
  - g. Allison Boester, Soccer Asst. Varsity Girls Coach, Class V-1-1, \$749.74 (.34 FTE)
  - h. Allison Boester, Soccer JV Girls Coach, Class V-1-1, \$727.69 (.33 FTE)
  - i. Ashley Pond, Volleyball 7<sup>th</sup> Grade Coach, Class V-1-1 \$2,205.12
  - j. Ray Corbett, Golf JV Coach, Class VI-1-2, \$1,470.08
  - k. Brian Schoch, Cross Country Head Coach, Class III-2-9, \$3,858.96
  
3. Advancement on Teachers' Salary Schedule: Approve the following teacher advancement on the salary scheduled for the 2009-2010 school year:
  - a. Marc Alter, eligible for Class VI, Step15, \$77,179.00
  - b. Marc Alter, supplemental extended days (15), \$6,257.70
  
4. Literacy Support: Approve the following contract for summer 2009:
  - a. Kate Kerr, 3d Grade Literacy Support, 13.5 hours, \$36.89 per hour
  
5. Extended Unpaid Parental Leave: Approve an extended unpaid parental leave, as per the negotiated agreement Article VIII, Section E., for Leslie Ziss for the 2009-2010 school year.

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Keller, yes; Kessler, yes; Lithgow, yes; Peters, yes; Heydinger, yes. 5 yes.

The president declared the motion carried.

**MOTION 09-074:** Mrs. Keller moved to approve the following item of personnel.

6. Administrative Contracts:
  - A. Approve the following Administrative Contracts:
 

1.	Bob Baeslack	\$97,358 3 year August 1, 2009-July 31, 2012
2.	Brian Bowser	\$87,500 3 year August 1, 2009-July 31, 2012
3.	Cathryn Chellis	\$84,000 3 year August 1, 2009-July 31, 2012
4.	Kathy Kinnard	\$80,777 2 year August 1, 2009-July 31, 2011
5.	Katie Maxfield	\$96,976 3 year August 1, 2009-July 31, 2012
  
  - B. Approve the following Management Level Employee contracts:

- 1. Tammy Rizzo \$70,875 3 Year July 1, 2009-June 30, 2012
- 2. Carol Hamilton \$47,225 3 year July 1, 2009-July 31, 2012

C. Per Board of Education Policy 3124.02 following administrators/supervisors be granted a 3.9% step increase based upon the CPI (FY 2008), effective August 1, 2009:

- 1. Bob Baeslack
- 2. Brian Bowser
- 3. Cathryn Chellis
- 4. Carol Hamilton
- 5. Kathy Kinnard
- 6. Jeff Lamb
- 7. Katie Maxfield
- 8. Courtney Price
- 9. Tammy Rizzo
- 10. Jesse Truett

D. All administrators are granted a zero percent performance/merit increase due to current economic conditions.

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Lithgow, yes; Peters, yes; Heydinger, yes; Keller, yes. 5 yes.

The president declared the motion carried.

Mr. O'Reilly described the reason for the recommendations A, B, C, and D. He also fielded questions from members of the Board. Members of the Board discussed the administrative compensation recommendations. President Lithgow noted statistics that she prepared comparing the proposed administrative costs of living increase with the recent settlement agreement with the GHEA and GHESSA.

**MOTION 09-075:** Ms., Peters moved to approve the following item of personnel.

- 7. Substitute Employees: Approve the list of substitute teachers and nurse for the 2009-2010 school year as it is contained as an addendum item to these minutes.

Approve the following substitute employees for the 2009-2010 school year:

- a. Bruce Amstutz, summer student helper, \$10.00 per hour, effective July 1, 2009
- b. Theresa Bandy Teacher Assistant
- c. Melissa Bender Teacher Assistant and Secretary
- d. Stacey Bergmann Teacher Assistant and Secretary
- e. Lori Dravillas Teacher Assistant
- f. Sonya Feathers Teacher Assistant
- g. Kuniko Hess Teacher Assistant and Secretary
- h. Tracy Liberatore Teacher Assistant and Secretary
- i. Carolyn Williams Teacher Assistant
- j. Melanie Lewis Teacher Assistant

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Peters, yes; Heydinger, yes; Keller, yes; Kessler, yes.

5 yes.

The president declared the motion carried.

