

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting November 8, 2011

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Ms. Lithgow in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Lithgow called the meeting to order at 7:00 p.m.

Roll Call (II): The following persons were present:

Members Present:

Kathy Lithgow, President
John Kessler, Member
Grant Douglass, Member
Joanne Peters, Member
Katie Clifford, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools
Bob Baeslack, Edison Intermediate/Middle School Principal
Brian Bowser, Stevenson Elementary Principal
Brett Bradley, Director of District Services and Facilities
Carol Hamilton, Food Service Director
Katie Maxfield, Director of Curriculum
Brad Pettit, Director of Technology Operations
Courtney Price, Child Care Director
Dawn Sayre, High School Principal
Nancy Schott, Director of Pupil Services
Steve Hedge, Teacher
Marc Alter, Teacher
Debbie Brannan, Board Member Elect
Stephanie Brett, Parent
Alan Froman, Grandview This Week
Tammy Rizzo, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Lithgow led the Pledge of Allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A): Mr. O'Reilly presented to members of the Board a framed American flag with a signed certificate certifying that on September 11, 2011 this American flag was flown on a combat mission aboard a United States Air Force F-16CM over Afghanistan by Captain Nicolas "Splinter" Ervin, graduate of Grandview Heights High School Class of 2000. This flag was flown in honor of Armed Service Veterans of GHHS.

Recognition of Guests and Hearing of the Public (IV-B): President Lithgow asked if anyone wished to address the Board at this time.

1. Grandview Heights/Marble Cliff Education Foundation: Stephanie Brett provided the Board with a list of grants that have been awarded to the District during calendar year 2011 totaling \$48,740 and briefly described the purpose for each grant awarded.

Minutes (V): President Lithgow asked if there were any corrections, additions, or deletions to the minutes of the previous meeting. There were none.

MOTION 11-114: Mr. Douglass moved to approve the minutes of the October 11, 2011, regular meeting as presented by the treasurer.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Clifford, yes; Douglass, yes; Peters, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mrs. Rizzo reviewed the following financial information at this time.

MOTION 11-115: Ms. Peters moved to approve the following financial items.

1. October financial reports as they are contained as addendum items to these minutes.
2. Payment of October bills. (Motion 11-004 authorized the payment of all bills as they are due).
3. Investments for the month of October, 2011. (Motion 11-004 authorized the investment of funds).
4. Appropriation modifications dated October 31, 2011, as they appear as an addendum item to these minutes.

Mr. Douglass seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Peters, yes; Douglass, yes; Clifford, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: No report was presented at this time. Next meeting is scheduled for January 6, 2012.

Student Achievement Liaison: No report was presented at this time.

Business Advisory Council: No report was presented at this time. Next meeting is scheduled for December 6, 2011.

Facilities Committee: No report was presented at this time. Next meeting is scheduled for November 10, 2011.

Family and Civic Engagement: Mrs. Clifford reported that at the October 24, 2011 meeting Mrs. Hamilton presented a report showing that overall the changes implemented to the food service program based on suggestions by the committee are going well and that sales are up in some areas. Members discussed how to make the lunchroom at Stevenson Elementary more inviting.

Building and Department Reports (VI-C): See agenda addendum item.

1. Security Update: Mr. O'Reilly reported that the police chief and fire chief met with the Administrative Council on October 18, 2011, to review our crisis plan. They offered a few suggestions on how to make it better but believed our crisis plan was sound overall.

Mr. Baeslack, Ms. Sayre and Ms. Maxfield fielded questions from members of the Board.

Permanent Improvement Report (VI-D):

Mr. Bradley reported that Tremco continues to monitor the condition of our roofs and that the patch and repair program seems to be working well. He also reported that due to the recent drop in temperatures the track reconditioning project has been pushed back until June. Mr. Bradley is currently in the process of requesting ideas and quotes for securing the high school entrance.

Mr. Pettit reported that Transition Products, Inc has started the wireless upgrade and that the installation should be complete by the end of next week.

Superintendent's Report (VI-E): The superintendent reported on the following.

1. Marc Alter – Technology Presentation: Mr. Alter explained that as the Technology Integration Specialist his job is to help guide the technology integration team to adopt and develop protocols for planning, instructional coaching and co-teaching as well as indentifying and attaining individual and common goals. The focus of the technology team is to integrate new technology to improve instruction techniques in the classroom.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum and Instruction (VII-A): There no items of curriculum and instruction to be considered at this time.

Board Policy and Procedure (VII-B): There were no items of board policy and procedure to be considered at this time.

Business and Finance (VII-C): There were four items of business and finance to be discussed at this time.

MOTION 11-116: Mr. Douglass moved to approve the following items of business and finance.

1. Transfer of Funds: Approve the transfer of \$19,731.25 from the General Fund – Stadium Area to the Bond Retirement Fund to pay the principal and interest on the synthetic grass playing field notes dated December 1, 2006.
2. Transfer of Funds: Approve the following transfer of funds from fiscal year 2011 grant to fiscal year 2012 grant as carryover addition to the 2012 grant:
 - a. \$3,200 from Race to the Top Fy-11 to Fy-12
3. Disposal of Equipment/Furniture: Approve disposal of the items listed below:
 - a. Edison Intermediate/Middle School

Tag # 0739	tape recorder	broken
Tag # 4720	overhead projector	broken
Tag # 0738	tape recorder	broken
No Tag	overhead projector	broken
4. Gift/Donation: Accept the following donation:

- a. The GHHS Class of 1946 donated \$350.00 toward the cost for illuminating the flagpole at the high school.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Douglass, yes; Kessler, yes; Peters, yes; Clifford, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be discussed at this time.

Personnel (VII-E): The superintendent recommended the approval of seven items of personnel.

MOTION 11-117: Mr. Douglass moved to approve the following items of personnel.

1. Resignation: Accept the following resignation:
 - a. Kathleen Mayer, Kids' Club Team Leader, effective at the end of the day on December 8, 2011.
2. Maternity Leave: Approve a maternity leave for Blair Cerny beginning approximately on December 16, 2011. She is requesting 30 days of paid sick leave and 15 days of unpaid leave through FMLA for a total of 9 weeks.
3. FMLA Leave: Approve Christopher Fanroy for FMLA leave beginning November 1, 2011 up to twelve weeks.
4. Home Instruction: Approve the following home instruction for the 2011-2012 school year:
 - a. Emily Meister, up to 60 hours, \$26.70 per hour (Class I, Step I Tutor Salary)
5. Job Title and Job Description Change: Approve the job title of Network Administrator changed to Director of Technology Operation and the new job description effective November 9, 2011, as contained as an addendum item to these minutes.
6. Supplemental Duty Contracts: Approve the following supplemental duty contracts for the 2011-2012 school year:
 - a. Nicholas Castle, Swimming, Asst. Varsity Coach, Class V-1-1, \$2,311.08
 - b. Amy Neutzling, Basketball, Girls' 7th Grade Coach, Class V-1-1, \$2,311.08 (Pending completion of Pupil Activity Permit)
 - c. Brooke Arthur, Cheerleading MS Coach – Winter, Class VI-1-1, \$1,540.72
 - d. Andrea Donohue, Cheerleading Head Coach – Winter, Class V-1-4, \$2,311.08
 - e. Joni Lung, Basketball Girls' JV Coach, IV-1-1, \$2,696.26
7. Substitute Employees: Approve employment of the following substitute teachers for the 2011-2012 school year:
 - a. Carolyn Kirby-Rogers
 - b. Matthew Siegel
 - c. Clinton Steinbrunner
 - d. Eric Wolfe

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Peters, yes; Douglass, yes; Clifford, yes; Lithgow, yes. 5 yes.
The president declared the motion carried.

Mr. O'Reilly briefly explained to members of the Board the reason for the change in title from Network Administrator to Director of Technology Operations and how the new job description better reflects actual job functions performed.

Co/curricular Activities (VII-F): There was one item of co/curricular activity to be considered at this time.

MOTION 11-118: Mrs. Clifford moved to approve the following item of co/curricular activity at this time.

1. Volunteers: Approve the following volunteers for the 2011-2012 school year:
 - a. Maiya Anderson
 - b. Lucy Febus
 - c. Katherine Fisher
 - d. Jaylene Henderson
 - e. Christopher Lewis
 - f. Julie Lewis
 - g. Elizabeth Newman
 - h. Jacqueline Marchan-Rish
 - i. Jeffrey McClellan
 - j. Stephanie Yochem

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Peters, yes; Douglass, yes; Lithgow, yes; Kessler, yes. 5 yes.
The president declared the motion carried.

Other Business (VII-G): There were no items of other business to be discussed at this time.

Items for Discussion (VIII): The Board considered the following item at this time.

1. Board members discussed setting a date for a special meeting in December. Members determined to hold a special meeting on Saturday, December 10, 2011, at 8:00 a.m. in the Board conference room.

Executive Session (IX): The Board did not consider entering into executive session at this time.

Adjournment (X): President Lithgow called for a motion to adjourn.

MOTION 11-119: Mrs. Clifford moved to adjourn.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Lithgow, yes; Douglass, yes; Peters, yes; Kessler, yes. 5 yes.
The president declared the motion carried and the meeting adjourned at 7:57 p.m.

ATTEST: _____
President Treasurer