

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting December 13, 2011

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Ms. Lithgow in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Lithgow called the meeting to order at 7:00 p.m.

Roll Call (II): The following persons were present:

Members Present:

Kathy Lithgow, President
John Kessler, Member
Grant Douglass, Member
Joanne Peters, Member
Katie Clifford, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools
Bob Baeslack, Edison Intermediate/Middle School Principal
Brian Bowser, Stevenson Elementary Principal
Brett Bradley, Director of District Services and Facilities
Katie Maxfield, Director of Curriculum
Brad Pettit, Director of Technology Operations
Courtney Price, Child Care Director
Dawn Sayre, High School Principal
Nancy Schott, Director of Pupil Services
Kevin Richards, Teacher
Liz McClellan, Teacher
Kevin Rouch, Parent
David Knisley, Visitor
Suzanne McLeod, Visitor
Tom DeMaria, Visitor
Paul Kulik, Visitor
Debbie Brannan, Board Member Elect
Debby Waddell, Parent
Gregory Jones, Tri-Village News
Alan Froman, Grandview This Week
Tammy Rizzo, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Lithgow led the Pledge of Allegiance and silent meditation.

Recognition of Outstanding Contributions (IV-A): There were two items of recognition of outstanding contributions.

1. Resolution honoring Kathleen Lithgow: Members of the Board read aloud the Resolution honoring outgoing Board of Education member, Kathleen Lithgow, as contained as an addendum item to these minutes.
2. Resolution honoring Joanne Peters: Members of the Board read aloud the Resolution honoring outgoing Board of Education member, Joanne Peters, as contained as an addendum item to these minutes.

Kevin Richards, Debby Waddell, Paul Kulik, Suzanne McLeod, and Tom DeMaria spoke in appreciation of the outgoing Board of Education members.

Recognition of Guests and Hearing of the Public (IV-B): President Lithgow asked if anyone wished to address the Board at this time. There was no one.

Mr. Kessler left the meeting at 7:32 p.m.

Minutes (V): President Lithgow asked if there were any corrections, additions, or deletions to the minutes of the previous meeting.

On page two under Board Reports the date for the next legislative liaison meeting should read January 6, 2012, not January 6, 2011.

MOTION 11-122: Ms. Peters moved to approve the minutes of the November 8, 2011, regular meeting as presented by the treasurer.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Peters, yes; Lithgow, yes.
4 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mrs. Rizzo reviewed the following financial information at this time.

MOTION 11-123: Mr. Douglass moved to accept the financial reports, payment of bills, and investments for November, and approve budget modifications for November.

1. November financial reports as they are contained as addendum items to these minutes.
2. Payment of November bills. (Motion 11-004 authorized the payment of all bills as they are due).
3. Investments for the month of November, 2011. (Motion 11-004 authorized the investment of funds).
4. Appropriation modifications dated November 30, 2011, as they appear as an addendum item to these minutes.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Peters, yes; Douglass, yes; Clifford, yes; Lithgow, yes.
4 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: No report was presented at this time. Next meeting is scheduled for January 6, 2012.

Student Achievement Liaison: No report was presented at this time.

Business Advisory Council: Mr. Douglass reported that the Council met on December 6, 2011 to discuss our copier agreements and gathered information to potentially save the District money.

Facilities Committee: The scheduled meeting was postponed. No report was presented at this time. Next meeting is scheduled for January 12, 2012.

Family and Civic Engagement: Ms. Lithgow reported that the committee met last night to discuss how to make the cafeteria at Stevenson Elementary more inviting. Committee members discussed the possibility of asking the Stevenson PTO for grant monies to fund this project.

Building and Department Reports (VI-C): See agenda addendum item.

1. Security Update: Mr. Bradley has been working with the Facilities Committee to redesign the front entries of all three school buildings to provide additional security for students and staff. Several local architects toured each building and shared their thoughts on how to better secure each entrance. Mr. Bradley fielded questions from members of the Board. Mr. Bradley informed the Board that his staff would perform the work to redesign the high school entrance. Members asked Mr. Bradley to move forward with the redesign of the high school entrance.

Permanent Improvement Report (VI-D):

Mr. Pettit reported that the wireless upgrade is complete and the contents filter will be tested later this week. We have started to allow staff to bring in and register their personal devices. Students will be allowed to bring in their personal devices starting next week.

Superintendent's Report (VI-E): The superintendent reported on the following.

1. Update from the EIMS Student and Staff Support Specialist – Liz McClellan: Ms. McClellan explained that part of her job is to provide instructional leadership to teachers. Most of what she does is coaching and helping teachers develop a response to interventions. Her goal is to see students become independent in everything that they do.
2. SOAR: Mr. O'Reilly provided written information to the Board entitled "2011 Value-Added Executive Summary" as it is contained as an addendum item to these minutes. He reviewed the information with the Board. We received excellent pool rankings for middle school science.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum and Instruction (VII-A): There no items of curriculum and instruction to be considered at this time.

Board Policy and Procedure (VII-B): There were no items of board policy and procedure to be considered at this time.

Business and Finance (VII-C): There were two items of business and finance to be discussed at this time.

MOTION 11-124: Ms. Peters moved to approve the following items of business and finance.

1. Gifts/Donations: Accept the following donations:
 - a. Joseph DeCola and Jacquie Wynn donated a Maytag Performs refrigerator to the Kids' Club with an approximate value of \$200.00.
 - b. Jenni Endres donated to the music program at Stevenson Elementary an Armstrong C flute,

approximate value of \$500.00 and a Gemeinhardt C piccolo, approximate value of \$300.00.

2. Purchase Order Authorization: Authorize the following purchase order in accordance with ORC 5705.41 (D)(1), which restricts retroactive approvals by fiscal officers to a maximum of \$3,000.00:
 - a. Accounts: 200-4680-891-9188
200-4680-891-9189
200-4680-891-9180
200-4680-891-9181
200-4680-891-9184
200-4680-891-9186
Vendor: Walsworth Publishing Company
Date: November 29, 2011
Requested by: Katherine Kelsey
Description: Highlander Yearbook for 2010-2011
Amount: \$15,985.58

Mr. Douglass seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Douglass, yes; Peters, yes; Clifford, yes.
4 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be discussed at this time.

Personnel (VII-E): The superintendent recommended the approval of four items of personnel.

MOTION 11-125: Mrs. Clifford moved to approve the following items of personnel.

1. Resignation: Accept the following resignation:
 - a. Courtney Crum, Kids' Club, effective at the end of the day December 22, 2011
2. Supplemental Duty Contracts: Approve the following supplemental duty contracts for the 2011-2012 school year:
 - a. Cheri Brown, Lead Mentor, \$900.00
 - b. Eileen Covell, Lead Mentor, \$900.00
 - c. Michelle Chavanne, Basketball Girls' Asst. Varsity, Class IV-3-10, \$4,236.98
 - d. Nathan Ells, Wrestling Asst. Coach MS, Class V-1-3, \$2,311.08
 - e. Patricia Hoch, Swimming Head Coach, Class II-3-M, \$5,392.52
 - f. Matt Siegel, Basketball Boys' JV Coach, Class IV-2-5, \$3,274.03
 - g. Elizabeth McClellan, Saturday School, \$20.00 per hour
 - h. Rachel Figliomeni, Saturday School, \$20.00 per hour
3. Substitute Employees: Approve employment of the following substitute teachers for the 2011-2012 school year:
 - a. Donald Houf

Approve the following classified substitutes for the 2011-2012 school year:

- a. Lucinda Landin Secretary and Teacher Assistant
- b. Misty Morgan Teacher Assistant

4. Child Care Program: Approve the following for the Child Care Program for the 2011-2012 school year:
 - a. Amy Kovacevich from 6 hours per day to 4.5 hours per day, effective January 4, 2012
 - b. Employ Rachel Michel, Team Leader, Step 4, \$13.77 per hour, 4 hours per day, effective December 5, 2011
 - c. Employ Alyssa Adams, Recreation Leader, Step 3, \$11.87 per hour, 4 hours per day, effective December 19, 2011
 - d. Employ Amanda Bochnak, Recreation Leader, Step 1, \$11.48 per hours, 1.5 hours per day, effective December 19, 2011

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Peters, yes; Douglass, yes; Clifford, yes; Lithgow, yes.

4 yes.

The president declared the motion carried.

Co/curricular Activities (VII-F): There was one item of co/curricular activity to be considered at this time.

MOTION 11-126: Mr. Douglass moved to approve the following item of co/curricular activity at this time.

1. Volunteers: Approve the following volunteers for the 2011-2012 school year:
 - a. Anne Eckhart
 - b. Robert Eckhart
 - c. Bree Iisaka

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Peters, yes; Douglass, yes; Lithgow, yes.

4 yes.

The president declared the motion carried.

Other Business (VII-G): There were three items of other business to be discussed at this time.

MOTION 11-127: Mrs. Clifford moved to approve the following items of other business at this time.

1. Elect President Pro Tempore for Organizational Meeting: Elect a president pro tempore to open and preside over the organizational meeting until the new President of the Board has been duly elected. President Pro Tempore Grant Douglass.
2. Set January Meeting Date and Time: Organizational meeting, January 10, 2012 at 7:00 p.m. and Budget Hearing at 6:30 p.m. in the Brotherhood of the Rooks Media Center in the High School.
3. Evaluation and 2012 Goals of the Treasurer: Accept the evaluation and 2012 goals of the treasurer as included as an addendum item to these minutes.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Peters, yes; Douglass, yes; Lithgow, yes.

4 yes.

The president declared the motion carried.

Items for Discussion (VIII): The Board considered the following item at this time.

1. Board Work Session: Members of the Board determined to hold a special meeting on Saturday,

January 21, 2012, at 8:00 a.m. in the Board conference room for the purpose of conducting a work session and to consider any other matters that the Board might deem appropriate. Members discussed possible topics to be discussed at the meeting.

Executive Session (IX): The Board did not consider entering into executive session at this time.

Adjournment (X): President Lithgow called for a motion to adjourn.

MOTION 11-128: Ms. Peters moved to adjourn.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Lithgow, yes; Douglass, yes; Peters, yes.

4 yes.

The president declared the motion carried and the meeting adjourned at 8:33 p.m.

ATTEST: _____
President

Treasurer