

**Grandview Heights City Schools  
Robert Louis Stevenson  
Elementary School**



**“The Mark of Excellence”**

**Parent-Student Information Handbook  
2008-2009**

**Brian R. Bowser, Principal**





# Grandview Heights City Schools

"THE MARK OF EXCELLENCE"

Grandview Heights  
City Schools  
1587 W. Third Ave.  
Columbus, Ohio 43212  
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www.grandviewschools.org

Superintendent  
Edward J. O'Reilly  
(614) 481-3600

Treasurer  
David E. Knisley  
(614) 481-3600

Grandview Heights  
High School  
1587 W. Third Ave  
Columbus, Ohio 43212  
(614) 481-3620

Grandview Heights  
Middle School  
1240 Oakland Ave.  
Columbus, Ohio 43212  
(614) 481-3632

Thomas A. Edison  
Intermediate School  
1240 Oakland Ave.  
Columbus, Ohio 43212  
(614) 481-3630

Robert L. Stevenson  
Elementary School  
1065 Oxley Rd.  
Columbus, Ohio 43212  
(614) 481-3640

District Technology  
1587 W. Third Ave.  
Columbus, Ohio 43212  
(614) 481-3600

Pupil Services  
1587 W. Third Ave.  
Columbus, Ohio 43212  
(614) 481-3634

Dear Families,

Welcome to a new school year at Robert Louis Stevenson Elementary School. Our faculty and staff are dedicated to creating experiences for our students that encourage them to explore, discover and take risks. In order to achieve our district's mission, "to maximize and personalize every student's learning," it will be imperative that home and school continue to develop strong communications and partnerships with one another.

Through newsletters, regular conferences and direct contact with families, our schools make special efforts to create and promote good relationships between home and school. We are very fortunate to have many parent volunteers in our classrooms each day and when we work together, students undoubtedly succeed.

I am proud to be a part of this great learning community and the experiences it provides to students in the Grandview Heights City School District. By working together, we can and will continue our proud tradition of academic excellence and make Stevenson Elementary a great learning environment for your child.

Sincerely,

Brian R. Bowser  
Principal

## **TELEPHONES - VOICE MAIL**

During office hours you may reach us at the following:

**Stevenson - 481-3640 7:45 a.m. - 4:00 p.m.**  
**Attendance Line – 777-2222 Ext. 4438**

To reach **Stevenson** after hours, call 481-3640 and leave a message.  
The school phone is equipped with voice mail.

Grandview Heights City Schools has a website you can access:  
**[www.grandviewschools.org](http://www.grandviewschools.org)**

All district employees have e-mail accounts. The "formula" for sending an individual e-mail is :

employee's first initial, last name @ grandviewschools.org

For example: to e-mail John Doe - [jdoe@grandviewschools.org](mailto:jdoe@grandviewschools.org)

**Please reserve the use of e-mail to school business only.**

## SCHOOLS IN GRANDVIEW

<u>SCHOOL</u>	<u>PHONE</u>
Robert Louis Stevenson Elementary 1065 Oxley Road Brian R. Bowser, Principal	481-3640
Edison Intermediate Middle School 1600 W. First Ave. Bob Baeslack, Principal	481-3630
Grandview Heights High School 1587 West Third Avenue Jesse Truett, Principal	481-3620
Grandview Board of Education Superintendent's Office 1587 West Third Avenue Edward J. O'Reilly, Superintendent	481-3600
Office of Pupil Services 1587 West Third Avenue Kathy Binau, Director	481-3634
Office of Curriculum and Instruction 1587 West Third Avenue Katie Maxfield, Director	485-4023
Offices of Technology and Instruction 1587 West Third Avenue Cathryn Chellis, Director	485-4034
Office of Food Service 1587 West Third Avenue Carol Hamilton, Director	485-4025
Office of Buildings and Grounds 1587 West Third Avenue Jeff Lamb, Director	485-4007
Office of Child Care 1065 Oxley Road Dee Turner, Director	485-4209

GRANDVIEW HEIGHTS CITY SCHOOLS DISTRICT

BOARD OF EDUCATION MEMBERS

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Your Grandview Heights Board of Education is composed of five members elected to a term of four (4) years by the residents of the school district. The regular meeting of the Board of Education is held on the second Tuesday of each month at 7:30 P.M. in the Edison/Middle School John Glenn Commons. All community members are invited to attend.

**GRANDVIEW HEIGHTS CITY SCHOOLS**  
**Grandview Heights, Ohio**

**PHILOSOPHY OF EDUCATION**

Education is the development of an individual's ability to think and act through the use of knowledge, skills, and experience. The educator's role is to guide the learner to acquire and organize information so that he will develop knowledge, skills, experience and wisdom which will be useful in analyzing the problem and enjoying the fullness of daily life.

The Grandview Heights City Schools' staff believe that each learner needs:

To acquire basic skills of life-long learning for the purpose of self-expression and communication.

To acquire the method of reflective and creative thinking to develop self-discipline and longer range aims, to analyze information, to be able to adapt constructively to change, and to assume responsibility for conclusions and actions.

To understand the ecology and economics of his/her environment and develop methods of selecting his/her useful participation in accordance with his/her abilities and skills.

To increase his/her awareness and appreciation of the realities of self, human association, social institutions, and the rights and demands of others and encourage an obligation to respect them.

To experience and learn to understand the individual and corporate rights, laws, and duties of democracy, and to compare and evaluate various other types of governmental discipline, past and present.

Of primary importance to the educational experience is the capacity to think and to relate facts to problem solving, and to seek knowledge throughout life.

**Robert Louis Stevenson Mission Statement**

The staff of Robert Louis Stevenson Elementary believes that all children have the power to learn and achieve their highest academic and social potential. The staff, children parents and community are responsible for working together to develop globally aware, life-long learners by building strong self-esteems and providing a secure environment .

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## **ACCIDENT/ILLNESS**

A nurse is on duty in the Grandview Schools. In the event your child becomes sick or is injured at school, the nurse or school secretary will call you or follow your instructions as stated on the Emergency Medical Authorized Form. **PLEASE MAKE SURE YOU PROVIDE US WITH SEVERAL PHONE NUMBERS AND KEEP US ADVISED OF CHANGES.**

Please read the Emergency Medical Authorization Form carefully. If emergency medical treatment is necessary, the school will follow the directions on that form. Remember an emergency telephone number where parents/guardians can be reached and the name and telephone number of the student's family doctor **must** be on file at the school.

## **ADMISSIONS**

New kindergarten students must be 5 years old on or before August 1 of the school year in which they are enrolling. New first grade students should be 6 years old on or before August 1 and have attended kindergarten. A physical/dental examination is required when a student enters Grandview schools for the first time. Ages must be verified by a birth certificate and immunization records must be complete. Other requirements are proof of custody, if applicable, and proof of Grandview residency, such as a lease or purchase contract. All student registrations are completed at the Board of Education office, 1587 West Third Avenue.

## **ANTI-HARASSMENT AND RELATIONAL AGGRESSION**

Harassment, intimidation, or bullying of any student on school property or at school-sponsored events is prohibited. Harassment, intimidation, or bullying means any intentional written, verbal or physical act that a student has exhibited toward another particular student more than once. The behavior will be deemed a violation if it causes physical or mental harm to the other students and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student. Please refer to the Board of Education policy regarding Bullying and Aggression in this handbook.

## **ARRIVAL AND DISMISSAL**

Parents/guardians delivering or picking up students at school should use the designated areas. Students should **not** arrive at school before 8:10 A.M. and should leave for home **promptly** at 2:50 P.M. No student will stay after 2:50 P.M. unless prior arrangements have been made.

Children are supervised from the time they enter the school building at 8:10 until the end of the school day. No adult supervision is provided for students arriving prior to 8:10, or after the school day ends.

Please point out safety spots that are available on your child's route to and from school. If an emergency occurs, your child will need to know where to go for help. Please practice walking with your children to and from school so they are aware of traffic rules.

## **ASSEMBLIES**

Assemblies are planned periodically as special events on the school calendar. Some typical assembly themes include athletics, cultural presentations, and professional speakers. There is often a significant investment in time and money in preparation for an assembly program. Students are expected to sit in their designated area. Special attention to etiquette and good citizenship is expected of all students.

## **ATTENDANCE AND ABSENCES**

Regular attendance is essential to a student's success in school. Subjects are taught in sequence, requiring the understanding of each concept in the order of its presentation. Persistent absenteeism creates a genuine hardship for a student and is regarded as a very serious problem.

If your child will **not** be attending school on any given day, **please notify the school as soon as possible**. To report a student absence, please call (614) 777-2222 Ext. 4438. This number is provided for your convenience. If you need homework, please let us know at that time, so the teacher may receive the message and prepare the assignments. Also, books and assignments can be obtained for an extended absence. If you do not call to notify us of an absence, the Missing Child Laws require us to phone you.

**A half day absence will be recorded** if more than an **hour** is missed of any given morning or afternoon.

If your child has a contagious disease, such as chickenpox, strep throat, head lice, pink eye, etc., please let the school office or nurse know immediately.

The student is required to give advance notice to the school in order to be excused for any other type of absence. Parents/Guardians must meet students in the office and sign them out at that time.

The spread of illness in the school can be attributed somewhat to children attending school when they are ill. Children have many stomachaches, headaches and sore throats, and it's hard to determine sometimes whether your child should stay home or "try to make it". We ask that you allow students who complain of a headache, nausea, sore throat or mild fever (between 99-100) to stay home. In many cases, the symptoms will progress into something that needs to be treated and/or could spread to other children. You are helping to protect the health of others and protecting your child (whose resistance may already be weakened) from being exposed to other illness by keeping your child at home.

Also, please do not send your ill child back to school too soon. If your child has had a fever, it should be normal for 24 hours before returning. If your child has vomited in the morning or during the night, he should not come back to school that day, even if he feels better. The following are some guidelines for contagious diseases. For conditions not listed, please contact the school nurse.

## **IF YOUR CHILD HAS HAD ... HE/SHE MAY RETURN TO SCHOOL**

1. Strep Throat - Twenty-four hours after the start of medication or whenever the doctor allows, whichever is longer.
2. Chickenpox - When all of the lesions are dried (usually about 7 days)
3. Head lice - After treatment and after all of the nits (eggs) have been removed.
4. Pink eye - After treatment has started and the eye is free from discharge.
5. Pinworms - As soon as treatment has started.

## **BACK-TO-SCHOOL NIGHT**

Back-to-School Night is held early in the fall. Its purpose is to acquaint parents/guardians with our school program. Many hours of planning precede this event so that it will be a meaningful and an enjoyable evening. Our staff greatly appreciates your presence.

Please support our PTO by becoming an active member and participating in all school events. Our children benefit from your support. Sign-up sheets for parents/guardians to volunteer in their child's classroom will be available that evening.

## **BEHAVIOR EXPECTATIONS**

### **District Wide Expectations**

As members of the Grandview Heights City School District, we will:

1. Accept responsibility for our actions
2. Respect learning and the educational process
3. Respect others
4. Respect ourselves
5. Respect property

### **Student Rights:**

As a student, you have the right to courses and extracurricular activities that promote the development of skills and talents that will enable you to become a responsible, valued member of our community.

### **Student Responsibilities:**

As a student, you are expected to meet standards of behavior and academic effort that are common to each school throughout the district. Students who achieve success meet these expectations by doing the following:

### **School Rules**

- Follow directions the first time they are given.
- Keep hands, feet and objects in their places.
- Do not use put downs or inappropriate language.
- Use others' property only with their permission.

## **Attending School**

- Attend schools every day unless you are ill or otherwise excused.
- Attend all classes on time.

## **Preparing for School**

- Bring books, paper and other supplies to class.
- Complete assignments and turn them in on time.

## **Participating in Classes and Activities**

- Participate fully in class discussions and activities.
- Ask for help from the teacher when you don't understand something.
- Participate in after-school activities according to the guidelines and requirements of these activities.

## **Preventing and Resolving Problems**

- Do your own work to the best of your ability.
- Follow class and school rules.
- Behave in a safe manner.
- Ask for assistance if there is a problem.

## **Parents/Guardians Rights:**

As a parent, you have the right to be informed of your child's academic progress and behavior and the right to visit your child's school upon request. You have the right to be consulted when decisions are made that affect your child. Furthermore, you are to be immediately informed of all serious disciplinary actions concerning your child and may exercise your right to appeal suspensions and expulsions. If your child is suspended, you have the right to receive information about community learning sites.

## **CAFETERIA**

Students may purchase a complete lunch or bring a packed lunch. Milk may be purchased separately.

There are no "charges" allowed to purchase lunch. Instead, you can add money to your child's account by either sending in a check or using a credit or debit card online at [www.grandviewschools.org](http://www.grandviewschools.org). Students with a negative balance will need to make other arrangements for lunch. Lunch this year will cost \$3.00 per day. Milk may also be purchased separately for \$.60.

We expect your child to behave appropriately. If he/she does not do so, and if we have given ample warning, we will then ask the student not to eat lunch in the cafeteria for a period of time.

Lunch menus are printed each week in "Tri-Village News" and in "Grandview This Week". We also send a menu home the first of each month with our newsletters. The monthly menus may be viewed on-line by visiting the Grandview Schools website: [www.grandviewschools.org](http://www.grandviewschools.org), and clicking on Food Services. Orders for lunch are taken in each class before 8:30 A.M. each day.

## **CAFETERIA/LUNCHROOM POLICY**

Students going home for lunch should let their classroom teacher know during the morning lunch count. **Those students who do go home for lunch must bring a note from home, signed by the parent and should not return to school until the end of their designated lunch period.** Please, do not send your child any earlier as safety becomes a problem.

It will be considered a violation of the misconduct code if a student goes home for lunch and fails to inform his/her teacher or the office. Please let the teacher know if your child is going to a friend's home for lunch. Children are not to go to nearby stores or fast food establishments during lunchtime unless accompanied by an authorized adult.

## **CHANGE OF ADDRESS AND CURRENT PHONE NUMBERS**

It is very important, for your child and for EMERGENCY and administrative reasons, that every student maintains an up-to-date address record at the school office. Notify the school immediately if you have a change of address, phone number or place of employment during the school year.

## **CLOSING OF SCHOOL (EMERGENCY)**

At the beginning of each year, every parent should inform his/her child where to go in case **you are not home** and children are **dismissed early because of an emergency.**

Cancellation of school takes place only during extraordinary circumstances such as extreme weather, equipment failure, or public crisis. The school board and administrators are aware of the hardship that can be caused by an abrupt cancellation unless a significant safety risk has been created by unusual circumstance.

Every practical means is used to notify parents/guardians of an impending cancellation. If a decision is made to close schools, it will be made by **6:00 A.M.**, if possible, and will be made for one day at a time.

The announcement will be made on the following stations:

**TELEVISION STATIONS** - WCMH, CHANNEL 4: WSYX, CHANNEL 6: WBNS, CHANNEL 10

**RADIO STATIONS** - WBNS-FM (B97), WNCI-FM (97.9), WTVN-AM (610), WSNY-FM (94.5), WCOL-FM (92.3), WMNI-AM (920), WLVQ-FM (96), WRVF-FM (98.9), WCVO-AM (104.9), WOSU-AM (880) AND WCBE-FM (90.5).

**Please avoid calling the school, as we need to keep our lines open to be able to respond to vital information.**

## **SCHOOL COUNSELORS**

As a resource for students, parents, guardians and staff, a school counselor is on staff. The counselor is available to assist students and their parents or guardians in the areas of educational, career and personal/social development.

## **DOCTOR/DENTIST APPOINTMENTS**

Please make every effort to schedule doctor and dentist appointments outside of school hours. However, when this is not possible, students must be signed out and back in at the office. This is in agreement with the Missing Children's Law.

## **DRESS CODE**

Students generally conduct themselves in a manner similar to the way, in which they dress and groom. Any type of dress or grooming which is disruptive to the educational process will not be permitted.

Clothing should be comfortable and fit properly. Footwear is to be worn at all times. Sandals and shoes with high heels and platform soles are dangerous and not appropriate for school wear. Students have two physical education classes weekly and one or two recesses daily.

In hot weather, it is permissible to wear shorts. Shorts should be of an appropriate length and not be too short. Halter tops, spaghetti straps and bare midriffs are not permitted, nor are T-shirts displaying inappropriate slogans or advertisements.

## **EMERGENCY DRILLS**

Fire drills are conducted monthly. Tornado drills are held April - June. Detailed escape plans are posted inside the door of each classroom. At least one lock-down drill is held each year in accordance with state law.

During tornado drills each classroom goes to a designated area within the building. All children kneel with heads covered and faces toward a wall. For fire drills each class has an escape route to an outside area a safe distance from the building. Children go to these designated areas as quickly as possible in a safe, quiet and orderly manner.

## **EMERGENCY INFORMATION**

In case of emergency each student is required to have on file at the school office the following information:

1. Parent(s) or guardian(s) name(s).
2. Complete and up-to-date address.
3. Home phone and parent(s) work phone numbers.
4. Emergency phone number of friend or relative.
5. Physician's name and phone.

## FEES

The school charges a fee that partially covers supplemental materials. Fees should be paid promptly. If a student or the family has a financial problem which affects the payment of school fees, the situation should be brought to the attention of the principal so suitable arrangements can be made. Fees are **\$22.50 per year**. Checks should be made payable to Grandview Heights City Schools.

## FIELD TRIPS

Field trips within our city and to nearby points of interest are scheduled by various classroom teachers throughout the school year. These trips are designed to supplement different aspects of the classroom curriculum and to introduce students to the resources of the community. Parents/guardians will receive notices of field trips in advance of the scheduled trip date and will be asked to sign field trip permission forms. A small amount of money may be requested from each student to help defray costs. Parents/guardians may be invited to attend field trip outings with their children.

Parents/guardians are asked to sign a "walking slip" each year. This form gives permission for any walking trip within the Grandview City limits.

## GRADING SYSTEM

Scholastic marks or grades indicate a student's academic achievement. Various assessments including tests, written and oral assignments and classroom work and teacher judgment may determine these grades.

Progress reports are issued four (4) times per year at the end of each grading period for grades 1,2 and 3. Reports are issued at the end of each semester for kindergarten.

## HOURS

REGULAR HOURS ARE AS FOLLOWS:

<b>Office Hours</b>	<b>7:45 - 4:00</b>
<b><u>School Hours</u></b>	<b>8:10 - 2:50</b>

<b><u>Kindergarten</u></b>	<b>(1/2 day, AM or PM only)</b>
<b>8:10 - 11:05</b>	<b>(Morning Session)</b>
<b>11:55 - 2:50</b>	<b>(Afternoon Session)</b>

Lunch times will be 11:25 a.m. – 12:15 p.m.

Children should not come to school before 8:10 A.M. There is no adult supervision until 8:10. The first bell rings at 8:10 A.M. and the tardy bell rings at 8:20 A.M. School is dismissed at 2:50 P.M. Students are expected to leave the building at 2:50 P.M.

Using the office phone for the purpose of making after school play arrangements is not permitted. Use of school phones is for emergency purposes only.

## **IMMUNIZATIONS/VACCINATIONS**

Complete immunization records are required for new students entering our schools.

According to Ohio law, students may be excluded from school if immunization records are not complete by September 15. Please feel free to contact the school nurse with questions you might have.

State law requires that every child who is admitted to public school must have received (depending on grade level) four or five doses of vaccine for diphtheria, tetanus and whooping cough (DPT), three or four doses of polio vaccine, one or two doses of vaccine for rubeola (two week measles), rubella (German Measles) and mumps (may be given in combination as MMR), and three doses of Hepatitis B vaccine.

## **INSURANCE**

School insurance will be offered at the beginning of each school year. The cost is small compared to the potential cost of medical care and parents/guardians are encouraged to take advantage of this service.

## **KINDERGARTEN REGISTRATION**

In early spring, two days are set aside for the screening of kindergarten pupils. A child must be five years old on or before August 1st to be registered.

In order to complete the enrollment, parents/guardians are asked to submit a birth certificate, immunization records, proof of Grandview residency and proof of custody, if applicable. All registrations are completed at the Board Office at 1587 W. Third Ave.

## **LOST AND FOUND**

Parents/guardians are requested to mark their children's coats, rainwear, sweaters, hats, gloves and boots so that they may be easily identified.

All clothing found at school, is placed in the lost and found box near the office. Money, jewelry, or any other articles of value are kept in the office. Students may claim them after proper identification. Periodically, unclaimed items are given to charity.

Parents/guardians and students are encouraged to check the lost and found regularly.

## **MEDICATION**

**IT IS THE POLICY OF THE GRANDVIEW HEIGHTS CITY SCHOOL DISTRICT**, that all children's medication should be administered by a parent at home. Under exceptional circumstances, school personnel may administer medication when the following administrative procedures are followed:

### **PRESCRIPTION MEDICATION**

(See A 11-13)

Prescription medication (and non-prescription medication not covered by a standing order) will be administered only after the school has received signed permission from the physician and parent/guardian for the medication to be given. Form #3141.5-1 has been designed for this purpose. One of these forms will be sent home with your child each year. More forms are available in the school office. The same information written on a prescription pad from the physician and sent with a note from the parent, will be accepted. Medication must come to school in the original, labeled container from the pharmacy (not in a baggie or envelope). Students should not take medication at school unless it is absolutely necessary. Your physician may be able to schedule the administration of the medication outside of the school day. All permission forms are valid for only the current school year.

### **NON-PRESCRIPTION**

(See A 11-13)

Students in grades K-3 are **not** permitted to bring to school or self-administer any prescription or non-prescription medication. If the administration of a non-prescription medication is necessary, parents/guardians and the physician may complete the form for prescription medication and staff will administer it as such.

## **NEWSLETTER**

A newsletter containing items of interest to students and families will be distributed the first of each month. The newsletter will include timely information, as well as a monthly menu from the food services

## **NURSE**

A nurse is on duty in the district each day. She arranges her schedule to spend time in each building. She is responsible for the maintenance of health records, routine health checks, parental contact concerning health problems, care of minor injuries, and assistance in health instruction and health screening. Please be sure to contact the school if your child has any problems. Please call the school if your child is absent from school due to a communicable disease, so that precautions may be taken to protect other children.

## **PARENT-TEACHER CONFERENCES**

Parent-teacher conferences are scheduled district-wide twice during the school year, in the fall and mid-winter. These conference times are valuable to your child's overall educational program.

## **PARTIES**

Birthday treats are permissible at the discretion of the teacher.

The traditional Halloween parade usually takes place the afternoon of Grandview's Trick-or-Treat day. All classes will parade around the block after assembling. Room parents/guardians assist teachers in planning Halloween and Valentine parties. All other parties are at the teacher's discretion.

## **PICTURES**

Children are photographed annually, both individually and as a class. A package of various size pictures is available and you have the option of taking the complete package, part or returning all of it. Pictures are pre-paid.

## **PLAYGROUND REGULATIONS**

The playground is a place to have fun; however, accidents do occur. For this reason, rules are needed to ensure the children are not hurt while playing. Teachers will go over the playground rules with the children in the fall. Teachers/teacher assistants and the P.E. teacher will determine appropriate activities for the playground.

1. The horizontal ladder may only be used to go across hand-over-hand. Students are not permitted to sit on the top, ride on one another's backs, or do tricks of other kinds on the equipment.
2. Tackle football and other dangerous activities such as roller blades, skateboarding, piggy back riding, rock throwing, snowball throwing, etc. are not permitted. Additionally, electronic toys/games are not permitted.
3. Appropriate clothing and comfortable footwear (no flip flops) promote safe play and allows freedom of movement while on the playground.

## **PLAYGROUND SUPERVISION**

School staff will supervise the playground during lunch and school recess. The playground is **not** supervised before or after school. For safety reasons students are expected to arrive no earlier than 8:10 a.m. and leave for home immediately following the 2:50 p.m. dismissal.

## **RECESS POLICIES**

Weather permitting, students are given recess each day. The decision to have outside recess during cold weather depends upon the temperature and the wind chill factor. If the temperature, inclusive of the wind chill, is below 20 degrees, recess will be indoors. Shorter outside recess times are scheduled on very cold days. Always dress your child for outside recess.

Students will have supervised free time in the classroom on days when bad weather prevents outside recess. Quiet games, talking with friends, etc., are allowed by the staff in charge. All students must be on the playground during outside recess. Only students with medical excuses will be allowed to remain in the building during scheduled outside breaks.

## **RIGHT TO PRIVACY ACT**

Each fall Stevenson Elementary School prepares rosters of all students in each class. The information on the roster includes the child's name, parents' names, address and phone number. The school office uses this information. A total roster will be prepared by the PTO to facilitate communications and will be available to parents in the form of a student directory.

Federal law requires that we give parents the option of having this directory information deleted from the roster we prepare for distribution to the above named persons/organization. *We shall at no time distribute this information to any other group for any purpose.*

An additional aspect of the law requires parental permission for use of a child's photograph in any and all press releases publicizing school activities, including the *Stevenson Star*.

**If for any reason you wish to have the directory information for your child deleted from our roster, or you wish not to have any photographs of your child used, please write to the school principal informing him of your wishes no later than September 5, 2008. If we have not heard from you by this date, we will assume these items are not a concern to you and will proceed as usual.**

## **TARDINESS**

Prompt arrival at school is expected of all students. Late arrival disrupts class and causes loss of instructional time for all children in the classroom.

## **TELEPHONE CALLS**

Please tell your child whether or not you will pick him/her up after school or where he/she is to go after school or make special arrangements for inclement weather.

We try **not to interrupt instruction (unless it is an emergency) to relay messages** to children. Teachers cannot be called from the classroom during class time for a telephone call. Please send a note with your child or call the office in the morning and we'll be glad to get the message to your child's teacher.

The office telephone is a business phone and is not to be used by students, except in an emergency. Students are not allowed to use the phone to make personal arrangements (such as requesting permission to go to another child's home after school).

When arriving at school at times other than regular start and lunch times, please sign your child in the office. Your child will receive a pass to give to his/her teacher upon entering the classroom.

## **VALUABLES**

The school administrators and staff cannot be responsible for valuables brought by students. It is recommended that students leave all valuables at home. Children should not bring electronic games, radios, walkman, etc. to school.

## **VISITORS**

Please feel welcome to visit our school. A visit to the classroom must be arranged with the teacher in advance to minimize disruption to the academic day. Parents/guardians or visitors visiting school during school time must report to the school office to sign in and get a visitor's badge before going to the classroom.

## **VOLUNTEERS**

Parent/Guardian volunteers are considered a very special resource. Parents/guardians are encouraged to help in classrooms, programs, and extra curricular activities. Please contact your child's teacher if you have time or skills you would like to share with our school community.

## **WALKING STUDENTS**

Students who walk to school should come directly to school, remain on sidewalks at all times and cross only at designated crosswalks. Remember the safety rules: walk with a friend and never accept a ride with a stranger. As a part of Board Policy, bicycles are not permitted at Stevenson.

## APPENDIX

### **BOARD POLICIES** **DISCIPLINE CODE/SERIOUS MISCONDUCT CODE**

#### **BP refers to Board Policy**

A violation of any rule may result in disciplinary action, including Saturday School, expulsion or removal from the educational or extra-class activity.

#### **RULE 1. Disruption of School BP-5520**

A student shall not by use of violence, force, coercion, threat or otherwise disrupt educational or extra class activities including the movement of persons on or about school property or premises upon which such activities are taking place.

#### **RULE 2. Damage to School Property BP-5513**

A. A student shall not damage, attempt to damage or indirectly through any overt action bring about damage to school owned premises or property.

B. A student shall not commit an act of arson, initiate without cause a fire alarm, report a fire or report an impending bombing or catastrophe.

#### **RULE 3. Damage to Private Property BP-5513**

A student shall not damage, attempt damage or indirectly through any overt action bring about damage to private property during a school activity, function or event off of school grounds.

#### **RULE 4. Assault BP-5520**

A student will not use physical force, cause or inflict physical injury to any employee, visitor or other student while attending a school sponsored or supervised educational or extra class activity and/or at any other time if the student's actions are a result of any activity related to educational or extra class activities and would reflect upon the school's programs, discipline or other orderly functions.

#### **RULE 5. Dangerous Weapons and Instruments BP-5520**

A pupil will not possess, handle, transmit or conceal any object that can be deemed dangerous on school grounds or at any school related function, including but not limited to guns, knives, fireworks, explosive devices, propelled objects, thrown objects, gas, acid, clubs, tools or related objects.

#### **RULE 6. Tobacco, Narcotics, Alcoholic Beverages, and Possession BP-5512/5530**

A student shall not possess, use, transmit, conceal or be under the influence of any alcoholic beverage, dangerous drug, narcotic or mind-altering substance. The use of the same is strictly prohibited, except that possession of the same, together with evidence that the same has actually been prescribed by a duly licensed physician, shall not constitute a violation. No student shall be permitted to smoke or chew tobacco in any school building during the school day,

including school grounds, at any school sponsored activity after school hours or on any school provided transportation at any time.

**RULE 7. Sexual Contact**

Students shall not engage in a forceful or compatible sex act or an illegally defined sexual act as noted in city or county codes.

**RULE 8. Publication and/or distribution of unauthorized material**

A student shall not publish and/or distribute unauthorized material.

**RULE 9. Violation of any policy of the Board of Education**

A student shall not violate any policy of the Board of Education.

**RULE 10. Violation of specific provisions of federal, state or local statutes**

A student shall not violate specific provisions of federal, state or local statutes.

**RULE 11. Student Behavior Involving School Personnel Off School Grounds**

A student shall be subject to school disciplinary action, including suspension and expulsion, as well as criminal prosecution, for harassment.

**RULE 12. Student Utilization of Rest rooms**

Rest rooms are restricted to entrance and use by the sex for which they have been designated. Students in restricted rest rooms will be subject to the penalties of suspension.

**RULE 13. Repeated Violations**

A student shall not repeatedly fail to comply with the reasonable directions of authorized school personnel during any period of time when the student is properly under the authority of school personnel. A student shall be considered in violation of Rule 13 as herein stated for repeated violations and subject to suspension or expulsion upon repetition of any of the following listed possible offenses:

- a. Theft of school or personal property
- b. Disrespect to school employees by
  1. obscenities
  2. profanity
  3. profane gestures
  4. other acts of defiance
- c. Disturbance in a school sponsored assembly of students
- d. Defacing school property
- e. Repetitions of conduct prohibited under Minor Misconduct Code
- f. Leaving building during hours of required attendance

## **MINOR MISCONDUCT CODE**

Students shall be subject to detention, in-school suspension, Saturday School or written reprimand for actions or misconduct as under this section of the student conduct code:

- I. Dishonesty (i.e.)
  - a. Cheating, lying, offensive or obscene language
  - b. Failure to serve detentions
  - c. Forging notes
  
- II. Inappropriate Behavior (i.e.)
  - a. Running in halls
  - b. Throwing snowballs
  - c. Placing tacks on seats
  - d. Gambling
  
- III. Class (i.e.)
  - a. Being late/tardy
  - b. Not following class rules

## **BICYCLES, STUDENT USE OF**

BP-5514

The Board of Education regards the use of bicycles for travel to and from school by students as an assumption of responsibility on the part of those students; a responsibility in the care of property; in the observation of toward others.

The Board will permit the use of bicycles by students in grade four (4) and above.

The Board will not be responsible for bicycles, which are lost, stolen, or damaged.

## **DRESS AND GROOMING**

BP-5511

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance except when their choices affect the educational program of the schools.

Accordingly, the Superintendent shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes.

The superintendent shall develop procedures to implement this policy.

## **SUSPENSION AND EXPULSION**

BP 5610

The Board of Education recognizes that exclusion from the educational program of the schools, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student in this District and one that cannot be imposed without due process since exclusion deprives a child of the right to an education.

For purposes of this policy, "suspension" shall be the temporary exclusion by the school principal of a student from a regular school program and such suspension may take place within as well as outside the school facilities except that "suspension" shall not include removal of a student from curricular or co-curricular activities for a period of less than twenty-four (24) hours.

"Expulsion" shall be the exclusion of a student from the schools of this District for a period not to exceed eighty (80) school days, but no expulsion shall extend beyond the school year in which the incident which gave rise to the expulsion took place.

No student otherwise eligible for attendance at the schools of this District shall be excluded from school unless that student has materially and substantially interfered with the maintenance of good order in the schools or unless it is necessary to protect the students' physical or emotional safety and well-being.

A student may be suspended by the Superintendent or the building principal for a period of not more than ten (10) days, provided that the student has been given an opportunity to appear at an informal hearing to answer the charges against him/her.

The Superintendent may expel a student from school provided the student and his/her parent or guardian have been given written notice of the intention to expel and the reasons therefore, and an opportunity to appear with a representative before the Superintendent to answer the charges within three (3) to five (5) days after notice has been given, unless the Superintendent grants an extension of time.

When extraordinary circumstances involving the health and safety of the student or others in the school require immediate exclusion of the student from a curricular or co-curricular activity, the hearing shall be held within seventy-two hours.

Authority to expel a student is reserved to the Superintendent. Written notice of expulsion, with the reasons therefore, must be sent to the parent or guardian and to the treasurer of the Board within twenty-four (24) hours.

The Superintendent shall develop rules and regulations to implement this policy.

## **GRANDVIEW HEIGHTS CITY SCHOOLS**

(Revised 1993)

### **Administration of Medications**

#### **A. Administration of Medications by School Personnel**

It is the policy of the Grandview Heights City School District that all children's medication should be administered at home. Under exceptional circumstances, medication may be administered by school personnel when the appropriate administrative procedures are followed. The following policy applies to both prescription and non-prescription (over-the-counter) medication.

1. The school must receive a statement signed by the parent and the physician prescribing the drug which contains the following information (Form 3141.5-1).
  - a. The student's name and address.
  - b. The school and class in which the student is enrolled.
  - c. The name of the drug and the dosage to be administered.
  - d. The times or intervals at which each dosage is to be administered.
  - e. The date the administration is to begin.
  - f. The date the administration is to end.
  - g. Any adverse reactions, which should be reported to the physician and at least one telephone, number where the physician can be reached in an emergency.
  - h. Any special instructions for administering the medication such as storage requirements or sterile conditions.
2. The parent or guardian must agree to submit a revised physician's statement, if any of the required information changes.
3. The employee designated to administer the medication must receive a copy of the statement (3141.5-1) before beginning administration of any medication. The school nurse, secretary, teacher, administrator, or aide may be designated to administer medication. The person(s) designated will be determined by the principal in each building.
4. The employee authorized to administer the medication must receive the medication in the original container in which it was dispensed by the pharmacy or physician. (For non-prescription or over-the-counter) medication, the medication should be in the original bottle labeled with the student's name). It is preferred that parents bring the medication to school.
5. Medication requiring special training to administer, such as injections, will be given only by the school nurse.
6. The school nurse will be responsible for supervising the administration of medication by school staff. This includes the monitoring of medication administered by school personnel and the provision of training for school staff including specific instructions pertinent to a medication.

7. The school principal will establish a location in the school to store the medications that are to be administered. The medications are to be kept in a locked storage area. The only exception will be medications which require refrigeration; they may be kept in a refrigerator in an area not commonly used by students, such as a teachers' lounge or nurse's office.

8. Leftover medications not picked up within 30 days of the date of the last dose to be administered (as designated by the Physician) shall be discarded. Over-the-counter medications will be discarded on their expiration date.

9. A request form must be submitted for each drug to be administered, each time a recommended dosage changes and for each school year.

10. Parents will be responsible for maintaining the school's supply of medication.

11. No medication will be provided by the school, except as in Section C.

**B. Student's Possession/Self-Administration of Medication**

1. Prescription Medication - Students in grades K-12 who wish to self-administer their prescription medication must do so under supervision and must follow the same guidelines as above (parent and physician statement must be completed and medication must be locked). Two exceptions are listed in Section B.3.

**2. Non-Prescription (over-the-counter) Medication**

a. Grades K-6: Students are not permitted to bring any non-prescription medication to school for self-administration. If the administration of a non-Prescription medication is necessary, parents/physician may complete the form for prescription medication and staff will administer it as such.

b. Grades 7-12: Students are discouraged from bringing non-prescription medications to school. However, if a medical condition warrants it, students may carry an amount of non-prescription medication for their personal use. The parent or guardian will assume responsibility for safe handling of the medication by the student and school personnel will not assist with administration or supervision.

3. Asthma Inhalers/Bee Sting Kits: If a physician indicates on the permission form that it is medically necessary for a student to carry an asthma inhaler or bee sting kit on his/her person (e.g. during camp or other circumstances where the medication might not be immediately available for administration by staff), allowance will be made for such a request. The appropriate paperwork must be on file and the student must report any use of the medication, to the employee designated to administer medication, so that the administration can be entered on the medication log. If the student's use or storage of the medication proves to be dangerous to himself or other students, the parent will be notified and other arrangements may be required.

## BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Board of Education is committed to providing a safe, positive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community.

Harassment, intimidation, or bullying toward a student, whether by other students, staff or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, psychological abuse, and cyberbullying. The Board of Education will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property or while enroute to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business. This policy applies while away from school grounds if the bullying behavior affects the school environment and/or welfare of the students.

This policy has been developed in consultation with parents, District employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the State Board of Education's Model Policy.

Harassment, intimidation, or bullying means any intentional written, verbal, graphic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s). Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as but not limited to race, color, national origin, gender, handicap, disability, age, sexual orientation, religion, marital status, and limited English skills. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidation, menacing, coercion, name-calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means electronically transmitted acts (i.e., internet, e-mail (instant messaging), cellular telephone (text messaging), personal digital assistance (PDA), or a wireless hand-held device) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior causes mental and/or physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

Any student or student's parent/guardian who believes s/he has been or is the victim of aggressive behavior should immediately report the situation to any school staff member or administrator. Reports shall be promptly forwarded to the building principal for review, investigation, and action. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The building principal or designee shall prepare a written report upon completion of the investigation. Such report shall include findings of fact, a determination of whether acts of harassment, intimidation, and/or bullying were verified, and when prohibited acts are verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an act of harassment, intimidation, and/or bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. These actions may be up to and including expulsion for students, discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of aggressive behavior is prohibited and will not be tolerated. Such retaliation in reference to a substantiated or unsubstantiated report shall be considered a serious violation of Board policy. Suspected retaliation should be reported in the same manner as aggressive behavior. Making intentionally false reports about aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

This policy shall not be interpreted to infringe upon the First Amendment rights of students i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law.

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the building principal or appropriate administrator shall notify the parent/guardian of the victim of such finding. In providing such notification care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, acts of harassment, intimidation, and/or bullying by a specific student are verified, the building principal or designee shall notify in writing the parent/guardian of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

## **Complaints**

Students and/or their parents/guardians may file reports regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review, investigation, and action.

Students, parents/guardians, and school personnel may make informal complaints of conduct that they consider to be harassment, intimidation, and/or bullying by verbal report to a teacher, school administrator, or other school personnel. Such informal complaints shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. A school staff member or administrator who receives an informal complaint shall promptly document the complaint in writing, including the information provided. This written report shall be promptly forwarded by the school staff member and/or administrator to the building principal for review, investigation, and appropriate action.

Students who make informal complaints, as provided above, may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. Anonymous complaints shall be reviewed and reasonable action shall be taken to address the situation to the extent that such action (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of harassment, intimidation, and/or bullying.

When a student making an informal complaint has requested anonymity, the investigation of such complaint shall be limited, as is appropriate, in view of the anonymity of the complainant. Such limitation of investigation may include restricting action to a simple review of the complaint subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report will be anonymous.

### **Privacy/Confidentiality**

The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligation to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

### **Reporting Requirement**

At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District web site. The list shall be limited to the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events.

Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel will cooperate with investigations by such agencies.

### **Immunity**

A School District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy and R.C. 3313.666 if that person reports an incident of harassment, intimidation, and/or bullying promptly, in good faith, and in compliance with the procedures specified in this policy. Such immunity from liability shall not apply to an employee, student, or volunteer determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

### **Notification**

Notice of this policy will be annually circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated in the teacher, student, and parent/guardian handbooks. State and Federal rights posters on discrimination and harassment shall also be posted at each building.

### **Education and Training**

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying. The Superintendent or designee shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines with respect to aggressive behavior and bullying in general, will be age and content appropriate.

To the extent that State and Federal funds are appropriated for these purposes, the District shall provide training, workshops, and/or courses on this policy for school employees and volunteers who have direct contact with students. Time spent by school staff in these training programs shall apply toward mandated continuing education requirements.

The Superintendent is directed to develop administrative guidelines to implement this policy. Guidelines shall include reporting and investigative procedures. The complaint procedure established by the Superintendent shall be followed.

R.C. 3313.666, 3313.667  
State Board of Education Model Policy (2007)

We sincerely hope this booklet has answered many of your questions and has helped you in starting the school year properly. Please feel free to call with any suggestions or items not covered in the handbook.

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GRANDVIEW HEIGHT CITY SCHOOLS

GRANDVIEW HEIGHTS, OHIO

It is the policy of the Grandview Heights City School District to provide for equal educational and equal employment opportunity through an affirmative action program. Conditions of education and employment in the school district shall be applied without regard to race, creed, handicap, religion, color, national origin, sex, marital status, or age. Inquiries regarding compliance with federal and state laws on equal opportunity may be directed to the attention of the Superintendent of Grandview Schools, 1587 West Third Avenue, Columbus, Ohio 43212 - telephone 481-3600. Complaints regarding alleged discrimination should be directed to:

Affirmative Action Officer, 1587 West Third Avenue, Columbus, Ohio 43212 - telephone 481-3600.

**Grandview Heights City Schools**

**2008-2009 Calendar**

AUGUST	11	12	13	14	15	
	18	19	20	21	22	
	<del>25</del>	26	27	28	29	August 25 Professional Development Day/Aug. 26 First Day of School
SEPTEMBER	<del>1</del>	2	3	4	5	September 1 - Labor Day - NO SCHOOL
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	September 25 - Late Start
	29	30				
OCTOBER			1	2	3	
	6	7	8	9	10	
	13	14	15	16	<del>17</del>	October 17 - Central Ohio Inservice - NO SCHOOL
	20	21	22	23	24	October 24 End of First Nine Weeks
	27	28	29	30	31	
NOVEMBER	3	4	5	6	<del>7</del>	Parent Teacher Conferences Week - K-12
	10	11	12	13	14	
	17	18	19	20	21	November 26 - Conference Comp Day - NO SCHOOL
	24	25	<del>26</del>	<del>27</del>	<del>28</del>	Nov. 26 - Conf. Comp - Day Nov. 22-23 Thanksgiving Holiday - NO SCHOOL
DECEMBER	1	2	3	4	5	December 4 - Late Start
	8	9	10	11	12	
	15	16	17	18	19	
	<del>22</del>	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	Winter Break - December 22 - January 2
	<del>29</del>	<del>30</del>	<del>31</del>			
JANUARY				<del>1</del>	<del>2</del>	January 5 - Students Return
	5	6	7	8	9	January 16 End of Second Nine Weeks
	12	13	14	15	16	January 19- Martin Luther King Day - NO SCHOOL
	<del>19</del>	<del>20</del>	21	22	23	January 20 - Records Day/Prof. Development Day - NO SCHOOL
	26	27	28	29	30	January 30 - Parent Teacher Conferences - K-3, am only
FEBRUARY	2	3	4	5	6	
	9	10	11	12	13	
	<del>16</del>	17	18	19	20	February 16 - Professional Development Day - NO SCHOOL
	23	24	25	26	27	
MARCH	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	March 20 End of Third Nine Weeks
	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	March 23 - 27 Spring Break - NO SCHOOL
	30	31				
APRIL			1	2	3	
	6	7	8	9	<del>10</del>	April 9 - Late Start April 10 - NO SCHOOL
	13	14	15	16	17	
	20	21	22	23	24	
	28	29	30			
MAY					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	<del>25</del>	26	27	28	29	May 26 - Memorial Day - NO SCHOOL
JUNE	1	2	3	4	5	June 5 - Last Day of School/End of Fourth Nine Weeks
	<del>8</del>	9	10	11	12	June 8 - Professional Development Day