

Edison Intermediate/Middle School Volunteer Sign Up

Listed below are a number of identified volunteer needs at Edison Intermediate/Middle School. If you would be able to assist in any of these areas and would be willing to do so, please indicate by checking that item. It may be that you need additional information regarding a specific area. If so, please call your child's school office and we'll try to fill in the details. As the year progresses, additional volunteer needs usually occur and will be posted in the newsletters. Mrs. Bensen, our Family and Consumer Science Teacher, often has need for volunteers and will be communicating those needs to you as well. Thanks, once again, for all your help. Please return this form to the school office.

Parent/Guardian Volunteer's Name(s) _____

Your student's name(s) _____ Grade Level _____

Phone Number(s) _____ / _____ / _____
Home Work Email Address

CHECK THE AREA(S) YOU WOULD BE ABLE TO HELP WITH

As a follow-up, you will be contacted regarding each of the areas you have checked.

___ Main Office Duties may include answering phones, assisting students, staff and guests, duplicating, collating newsletter, other assorted office responsibilities.

___ Nurse's Office - during the times when our school nurse is not available this would provide coverage of this area. Duties would be taking care of students with minor injuries, along with those not feeling well.

___ Tutor Students - students could often use some extra help with subject areas or certain concepts and topics that are difficult for them. Tutor time may be arranged before school, during the lunch hour, study hall and after school.

___ Academic Booster - as a means of further promoting academics, assist with student academic recognition and the creating of student clubs or activities which provide academic enrichment.

___ Library - shelving books, processing new books, creating bulletin boards, duplicating, preparing for special events such as author visits.

___ Picture Day - a.m. only
September 11, 2007

___ Special Needs - these are usually short term/spontaneous type needs.

___ Individual Interests - perhaps you have an idea or area you would like to help in that is not listed.
Please write in your idea(s).

Continue on back if more room is needed.